

BEACON FALLS PARK AND RECREATION COMMISSION
MONTHLY MEETING
DECEMBER 19, 2011

12:25 PM
JAN - 9 2012

Serraine B. Heath

SUBJECT TO APPROVAL

CALL TO ORDER

L. Swanson called the Regular Monthly Meeting of the Beacon Falls Park and Recreation Commission to order at 7:02 PM.

COMMISSIONERS PRESENT: B. Egan, J. Rodorigo, S. Osowiecki, L. Swanson, S. Ruhl (7:03 PM)

COMMISSIONERS ABSENT: A. Sirowich, A. Enquist

OTHERS PRESENT: None

MINUTES

B.Egan noted one correction to the November, 2011 minutes, the addition of A. Sirowich under Commissioners Present. A. Sirowich was in attendance at the meeting. **B. Egan made a motion to approve the November, 2011 minutes, as corrected. J. Rodorigo seconded the motion. All ayes.**

ELECTION OF OFFICERS

S. Osowiecki made a motion to elect J. Rodorigo as Chairman of the Parks & Recreation Commission. L. Swanson seconded the motion. There were no other nominations. No discussion. **All ayes.**

S. Osowiecki made a motion to elect B. Egan as Vice Chairman of the Parks & Recreation Commission. L. Swanson seconded the motion. There were no other nominations. No discussion. **All ayes.**

2012 MEETING CALENDAR

The commission reviewed the 2012 Meeting calendar with regular meetings the third Monday of each month, with the exception on January and February where meetings are moved to the third Tuesday of those months. **J. Rodorigo made a motion to accept the 2012 Parks & Recreation Meeting calendar. B. Egan seconded the motion. All ayes.**

OTHER BUSINESS

- A. J. Rodorigo noted that the Commission received the initial draft of the Beacon Falls Plan of Conservation and Development. The section dealing with Parks & Recreation will be emailed to the board members for their review.
- B. Future Past Preservation will be in attendance at the January meeting to update the Commission on the status of the Matthies Park historical report.

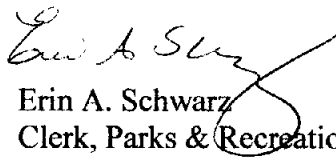
**BEACON FALLS PARK AND RECREATION COMMISSION
MONTHLY MEETING
DECEMBER 19, 2011**

- C. Requests from the RACBL Baseball and Beacon Falls Softball leagues for improvements to Pent Road will be reviewed at the January, 2012 meeting.
- D. L. Swanson asked about the status of the Powanski property and the Board of Selectmen has requested a letter from the Parks & Recreation Commission in support of the potential purchase of that property, for the record. The letter should be presented at a Board of Selectmen's Meeting.

ADJOURNMENT

- B. Egan made a motion to adjourn the meeting at 7:07 PM. J. Rodorigo seconded the motion. All ayes.**

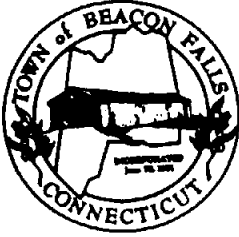
Respectfully submitted,



Erin A. Schwarz
Clerk, Parks & Recreation Commission

The next Parks & Recreation meeting will be held on Tuesday, January 17, 2012 in the Town Hall Conference Room.

JAN - 9 2012



TOWN OF BEACON FALLS
Connecticut

PARK AND RECREATION COMMISSION

November 23, 2011

Town Clerk, Kurt Novak
C/o Town Hall
10 Maple Avenue
Beacon Falls, CT 06403

11:36 AM
NOV 23 2011
Kurt Novak

Dear Mr. Novak:

Please be advised that the **Beacon Falls Park and Recreation Commission** will hold its **Regular Monthly Meeting** on **Monday, December 19, 2011** at **7:00 PM** in the **Board of Selectmen's Conference Room, Beacon Falls Town Hall**.

AGENDA

(Items to be discussed at the discretion of the Chairman)

1. Call to Order
2. Approval of Minutes
3. Election of Officers
4. Comments from the Public
5. Approval of 2012 Meeting Calendar
6. Adjournment

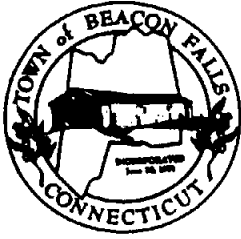
All other regular agenda items will be tabled until the Regular January, 2012 meeting.

Thank you.

Sincerely,

Erin A. Schwarz
Clerk, Park and Recreation Commission

Cc: *Board of Selectmen, Park & Recreation Commissioners*



TOWN OF BEACON FALLS
Connecticut

PARK AND RECREATION COMMISSION

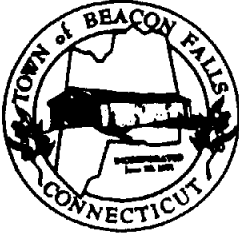
PARKS & RECREATION COMMISSION

MEETING CALENDAR FOR 2012

Tuesday, January 17, 2012
Tuesday, February 21, 2012
Monday, March 19, 2012
Monday, April 16, 2012
Monday, May 21, 2012
Monday, June 18, 2012
Monday, July 16, 2012
Monday, August 20, 2012
Monday, September 17, 2012
Monday, October 15, 2012
Monday, November 19, 2012
Monday, December 17, 2012

All meetings are to take place in the Town Hall Conference Room.

2:50 pm
NOV 28 2011
Judith Beckwith



TOWN OF BEACON FALLS
Connecticut

October 19, 2011

PARK AND RECREATION COMMISSION

Town Clerk, Kurt Novak
C/o Town Hall
10 Maple Avenue
Beacon Falls, CT 06403

1384
OCT 20 2011
Gail Beekwith
TOWN OF BEACON FALLS, CONNECTICUT

Dear Mr. Novak:

Please be advised that the **Beacon Falls Park and Recreation Commission** will hold its **Regular Monthly Meeting** on **Monday, November 21, 2011** at **7:00 PM** in the **Board of Selectmen's Conference Room, Beacon Falls Town Hall**.

AGENDA

(Items to be discussed at the discretion of the Chairman)

1. Call to Order
2. Approval of Minutes
3. Nomination of Officers
4. Comments from the Public
5. Old Business
 - a. Matthies Park
 - b. Pent Road Recreation Complex
 - c. Riverbend Park
 - d. Sports Leagues Reports
 - e. Park Activities – Misc.
 - f. Community Media Center
6. New Business
7. Correspondence
8. Applications
9. Grant Information
10. Review and Payment of Bills
11. Budget
12. Executive Session (if needed)
13. Adjournment

Thank you.

Sincerely,

Erin A. Schwarz
Clerk, Park and Recreation Commission

Cc: Board of Selectmen, Park & Recreation Commissioners

**BEACON FALLS PARK AND RECREATION COMMISSION
MONTHLY MEETING
NOVEMBER 21, 2011**

11:36 AM
NOV 23 2011
Linda Beckwith

SUBJECT TO APPROVAL

CALL TO ORDER

L. Swanson called the Regular Monthly Meeting of the Beacon Falls Park and Recreation Commission to order at 7:07 PM.

COMMISSIONERS PRESENT: B. Egan, J. Rodorigo, S. Ruhl, L. Swanson

COMMISSIONERS ABSENT: S. Osowiecki

OTHERS PRESENT: Incoming Commissioner Amy Enquist, Derek Palange and RACBL President Scott Szturma (7:15 PM)

MINUTES

B. Egan made a motion to approve the October, 2011 minutes as presented. A. Sirowich seconded the motion. All ayes.

NOMINATION OF OFFICERS

L. Swanson nominated J. Rodorigo as Chairman of the Commission. A. Sirowich seconded the nomination. All ayes.

L. Swanson nominated B. Egan as Vice Chair of the Commission. A. Sirowich seconded the nomination. All ayes.

There were no other nominations for the positions.

COMMENTS FROM THE PUBLIC

- A. Derek Palange stated he was attending a Parks & Recreation meeting for the first time and was interested in finding out more. He posed questions to the commission on the parks, regarding lack of security at Matthies Park and repairs to the park, particularly dredging the pond. J. Rodorigo and L. Swanson expressed that police are supposed to regularly patrol the park and lock the gate. They also explained there is a \$10,000 maintenance budget for the park and \$4,000 settling pond budget, which only scratches the surface of the repairs needed.
- B. RACBL President Scott Szturma entered the meeting and provided the Commission with the attached wish list of improvements to the Pent Road Recreation Complex. The first priorities of the RACBL are installing nets in the batting cages and roofing material for the dugouts on Field #4. The league would also like warm up mounds on Field #1 and then Field #4, also a safety concern. The best location for these mounds has been an ongoing question. The remaining items are a basic unlighted flag pole on Field #1 and warning tracks on Field #1 and #4. Sprinkler heads are located in the outfield and the town crew needs to determine how many sprinkler heads would be affected by warning

**BEACON FALLS PARK AND RECREATION COMMISSION
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NOVEMBER 21, 2011**

tracks. J. Rodorigo will follow up on this issue. The commission will take the recommendations into consideration and provide a response in January.

- C. Scott Szturma asked about the car port structure located between Field #1 & #2 and there are issues of site lines when you are sitting under this structure. J. Rodorigo explained that the fence rails will be moved so that vision will not be obscured and once the netting is added it will be adjusted so that it will not obscure site lines. This solution was the most cost effective way of dealing with the safety issue for spectators sitting between the two fields.

OLD BUSINESS

A. MATTHIES PARK

1. FEMA completed an inspection of the park and the town is awaiting their response.
2. The leak in the front wall of the settling pond and the drainage issue has been repaired and rectified.
3. B. Egan received a quote from a mason for a stone pillar on which to mount the Katharine Matthies plaque. The quote was over \$5,000, which is excessive. J. Rodorigo and B. Egan are exploring other options, including inserting the plaque into a large stone. S. Ruhl agreed that having the plaque recessed into stone would help prevent vandalism. B. Egan has explored an appropriate location for the plaque to be mounted. J. Rodorigo will continue to pursue quotes from masons for this project.
4. With regard to the bridges, J. Rodorigo has ordered signs to be posted stating the bridges are intended for pedestrian traffic only. A letter will be sent to the equestrian group stating that the bridges were built to specification and they are not intended for horse traffic.

The meeting was relocated to the Small Conference Room in the First Selectman's Office at 7:25 PM.

B. PENT ROAD

1. In the fall, lighting at Pent Road continues to be an issue for teams practicing into the dark hours. The coaches need to secure the proper keys from their leagues, so they can turn on existing lights. The commission is willing to provide keys as needed. Regarding the installation of new lights which can be directed at Field #4, no electrical poles can be added, but if lighting can tap into the current system, it may be feasible.
2. The fields are closed for the season and facilities are locked. The fall leagues were happy with the season.

C. RIVERBEND PARK

1. J. Rodorigo reported that he is waiting for the state to approve budget revisions to the grant, so that the design plans can begin. The requests have been submitted, but have not yet been approved.
2. Andrew Odell has completed the hedge row Eagle Scout project at Riverbend.

**BEACON FALLS PARK AND RECREATION COMMISSION
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NOVEMBER 21, 2011**

D. SPORTS LEAGUES

1. RACBL notes are under Public Comment.
2. Beacon Falls Basketball League held their sign-ups and practices are beginning.

E. PARK ACTIVITIES

1. A. Sirowich reported that she has 238 spots filled in the fall after-school programs. She had to add another class for the Flanders Nature Center programs which were well received. The Beacon Falls Bakery programs have also been well-received and she has added a Middle School Bakery program.
2. Programs running in November and December include: Beacon Falls Bakery, gingerbread and cupcake decorating, the Atlantic Salmon Project, Lego Robotics, Flanders Nature Center programs on birdhouse building and wreath making, and Drawing. She is seeking recommendations for more programs in January and February.
3. Zumba continues to run every Tuesday and Thursday evening. There is demand for a Saturday morning class or an earlier evening class. However, there is no space available at Laurel Ledge due to basketball.
4. L. Swanson noted that due to the weather the Pumpkin Carving Contest did not take place and the commission may attempt the event next year.
5. The impromptu Halloween Truck or Treat which took place at Woodland during the storm's aftermath was a great event and the commission discussed turning it into an annual Parks & Recreation event. It was very smooth and well received. Prospect Parks & Recreation was in touch with A. Sirowich because they wanted to plan a similar event in their town.
6. There will be no Holiday Lights Contest this year. A. Sirowich is taking a year off and will reevaluate the event next year.

F.COMMUNITY MEDIA CENTER COMMITTEE

S. Ruhl and A. Sirowich noted that the committee has not met recently and the next meeting will take place in January.

NEW BUSINESS

- A. Amy Enquist has been appointed to the Parks & Recreation Commission and the commission welcomed her.
- B. Prospect Mayor Bob Chatfield contacted A. Sirowich seeking advice regarding some vandalism which took place at the snack shack at Canfield Park.

CORRESPONDENCE

None at this time.

**BEACON FALLS PARK AND RECREATION COMMISSION
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APPLICATIONS

None at this time. The 2012 application will be reviewed and revised at the January meeting.

GRANTS

- A. As noted above, J. Rodorigo is still waiting for a response from the State of Connecticut regarding the grant for Riverbend Park.
- B. The commission needs to begin thinking about Katharine Matthies and CT Community Foundation grant applications due this spring. The final report from the last Katharine Matthies grant is being completed.

First Selectman Gerard Smith entered the meeting and inquired about vacancies and term limits on the board. Currently, there are no vacancies and the board has 6 year terms. The start and expiry dates of the commissioner's terms are being reviewed.

PAYMENT OF BILLS

The commission received two bills from clerk, Erin Schwarz, and one bill from A. Sirowich for Zumba instruction. A. Sirowich's bill is paid out of the Activities checking account. All Zumba monies are transacted through that account. **J. Rodorigo made a motion to pay the bills. B. Egan seconded the motion. A. Sirowich abstained from the vote. All ayes.**

BUDGET

- A. In reviewing the current Parks & Recreation budget with history to date, the ongoing issue reflected in the budget shows that monies are not being spent in the fall to accomplish work that should be done to maintain the parks. As a result, the monies remain in the budget until the second half of the fiscal year and in the spring (at budget time) most monies are being spent. This issue needs to be addressed with the new Board of Selectmen.
- B. For example, the Matthies Park line item is \$10,000 for the fiscal year and there are many maintenance issues needed at the park. To date, just over \$3,000 has been spent from this line item. These monies went towards treatment of the pond, masonry work to fix the settling pond leak, and extending hoses for aeration heads to reach the back of the pond. J. Rodorigo made the arrangements for all of this work. The town crew has not spent any of this line item on ongoing maintenance, repairs, or subcontracted work. They have not chosen a project to accomplish, nor have they sought bids to complete any work at the park.
- C. The line items particularly affected are Grounds Maintenance, Building Maintenance, Matthies Park, and Spray, Clay and Fertilizer. Large balances remain in these line items. At this point, there is \$8,000 left in Spray, Clay and Fertilizer, \$9,000 left in the Building Maintenance and \$12,000 left in Grounds Maintenance. L. Swanson asked from July to

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now, why are we not halfway through this budget? There should be a plan and a rhythm to how these monies are spent, so the work can get done.

- D. The commission also needs to look at the Activities and Programs line item and start planning new activities for the winter and spring. The after school programming has been paying for itself. The commission needs to plan an activity for seniors. In January, the commission will brainstorm some new activities, programs or town-wide events for the remainder of the fiscal year.

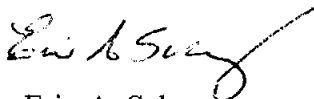
OTHER BUSINESS

- A. Town Clerk Kurt Novak entered the meeting and swore Amy Enquist in as Parks & Recreation Commissioner. She will have voting rights at the December meeting.
- B. The December Parks & Recreation meeting will be held the week of Christmas and the commissioners shorten the agenda to hold elections and approve the 2012 meeting calendar. Other agenda items will be tabled until January.

ADJOURNMENT

- L. Swanson made a motion to adjourn the meeting at 8:09 PM. B. Egan seconded the motion. All ayes.**

Respectfully submitted,



Erin A. Schwarz
Clerk, Parks & Recreation Commission



Robert A. Cole Baseball League

39 Hockanum Glen Dr., Beacon Falls, CT. 06403

www.racbl.org



BASEBALL FIELD IMPROVEMENTS **PENT ROAD RECREATION COMPLEX** **NOVEMBER 2011**

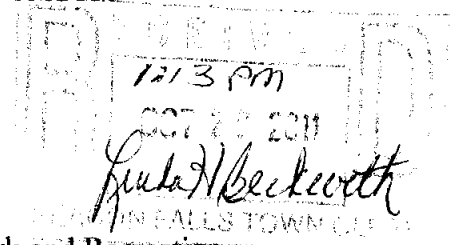
PROPOSED BY THE ROBERT A. COLE BASEBALL LEAGUE

**IN ORDER OF IMPORTANCE!*

- 1. Purchase and install 2 separate nets inside batting cages for safety of coaches and players. 1 net for each side.**
- 2. Roof for new fenced in dugouts on Field 4.**
- 3. Warmup mounds on Field 1. (left field foul territory and right field outside of field – need to be completely fenced in with netting overhead)**
- 4. Warmup mounds for Field 4. (right field foul line area – needs to be completely fenced in with netting overhead)**
- 5. Install flag pole in centerfield of Field 1.**
- 6. Warning track for Field 1. (*Little League safety recommendation - 10 foot warning track around all fenced areas).**
- 7. Warning track for Field 4. (*Little League safety recommendation - 10 foot warning track around all fenced areas).**

Respectfully submitted:
Scott Szturma – RACBL President
November 21, 2011

**BEACON FALLS PARK AND RECREATION COMMISSION
MONTHLY MEETING
OCTOBER 17, 2011**



SUBJECT TO APPROVAL

CALL TO ORDER

L. Swanson called the Regular Monthly Meeting of the Beacon Falls Park and Recreation Commission to order at 7:05 PM.

COMMISSIONERS PRESENT: B. Egan, S. Osowiecki, J. Rodorigo, S. Ruhl, L. Swanson, A. Sirowich (7:15 PM)

COMMISSIONERS ABSENT: None

OTHERS PRESENT: None

MINUTES

B. Egan made a motion to approve the September, 2011 minutes as submitted. J. Rodorigo seconded the motion. S. Osowiecki abstained. All others voted aye.

COMMENTS FROM THE PUBLIC

No public present.

OLD BUSINESS

A. MATTHIES PARK

1. J. Rodorigo reported that the trail areas which were washed out by hurricane have been repaired. FEMA completed an inspection of the park for hurricane damage.
2. With regard to the bridges, J. Rodorigo confirmed that they were built to the specifications in the contract. With regard to the liability of horses, ATVs, and other vehicles crossing the bridges, signs will be posted stating the bridges are intended for pedestrian traffic only. A letter will be sent to the equestrian group stating that the bridges were built to specification and they are not intended for horse traffic.
3. There is a sizable leak in the front wall of the settling pond and the water level at the park has been dropped until a mason can look into the cost of repairing this leak.
4. Lucas has completed the biography for the historical narrative of Matthies Park and is working on the archaeological piece. He expects to attend the January, 2012 Parks & Recreation meeting with a completed report.
5. The Katharine Matthies plaque still needs to be installed and B. Egan and J. Rodorigo will meet on this issue.

B. PENT ROAD

1. The fields continue to be busy this fall with New England Collegiate Baseball, Prospect Soccer, Woodland Soccer and R.A. Cole Fall Baseball, Valley Fusion Softball and Pop Warner Football, Cheerleading and Flag Football all using the fields. Rain dates have caused some scheduling conflicts.

**BEACON FALLS PARK AND RECREATION COMMISSION
MONTHLY MEETING
OCTOBER 17, 2011**

2. New England Collegiate Baseball has been paying for the fields as an out of town organization at a rate of \$20 per game - \$60 per day and they have been pleased with the field condition.
3. The commission provided the Board of Selectmen with a letter asking the town to consider the purchase of property adjacent to Pent Road and asking for their response on the condition of Volunteer Park.
4. A-1 Shelter provided and assembled a structure in foul ball territory between Field #1 and #2 which will have netting over the top in season. The structure was modified to correct safety and site line issues.

C. RIVERBEND PARK

1. J. Rodorigo reported that he is waiting for the state to approve budget revisions to the grant, so that the design plans can begin. The requests have been submitted, but have not yet been approved.
2. The state now requires that all accounting for the grant take place electronically and this process is being put in place with the town Financial Manager.

D. SPORTS LEAGUES

1. All of the fall leagues are running until the end of the month. Prospect Soccer games have gone well at Pent Road and RACBL has an undefeated 8-9 year old team. Pop Warner is using the fields every night.
2. A CL&P employee has volunteered to install lighting which will face Field #4 to allow night time practice to continue on those fields.
3. Beacon Falls Basketball League held their sign-ups last week and this league will get underway shortly with try-outs the first week of November.

E. PARK ACTIVITIES

1. A. Sirowich has put together a brochure of all the Fall after-school programs being run by Parks & Recreation, including karate, Zumba and family swim. She has new programs being sponsored by the Beacon Falls Bakery, which include cookie and cupcake decorating, in addition to the Salmon Project, Flanders Nature Center programs and Drawing. Registrations are down, mainly because the information no longer goes home in backpacks, but is sent online directly to parents.
2. L. Swanson is planning a Pumpkin Carving Contest at Pent Road on Saturday, October 29th for ages 11 and up. It will include a Jack O'Lantern viewing walk. Drop off will be from 3:00PM -5:00 PM with judging at 5:00 PM and the public viewing taking place later that evening. There will be several categories for \$25.00 prizes for each age group.
3. Registrations for the contest are low at present and more advertising is needed. Refreshments will be provided by the scouts. Rain date is Sunday, October 30th.

NEW BUSINESS

OCT 20 2011

**BEACON FALLS PARK AND RECREATION COMMISSION
MONTHLY MEETING
OCTOBER 17, 2011**

A. Sirowich hopes to put together a Life Guard Training certification course during the winter. The commission is seeking to hire certified lifeguards for Family Swim nights.

CORRESPONDENCE

The commission received information from the Connecticut Community Foundation and is considering applying for another program grant through the foundation.

APPLICATIONS

Not at this time.

GRANTS

No updates at this time.

PAYMENT OF BILLS

No bills.

OTHER BUSINESS

- A. The Commission continues to be operating short one member and is in need of someone who can assist with the programs that Parks & Recreation sponsors. Someone is needed for planning, organization, accounting, and taking registrations. Ideally this person would be available when programs are taking place.
- B. The Commission is considering paying someone to escort students to and from after school programs, as it is a lot to ask of volunteers to continue doing so.
- C. Nominations for Chair and Vice-Chair will take place in November.

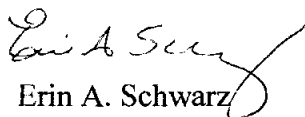
BUDGET

Nothing at this time.

ADJOURNMENT

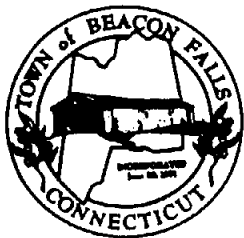
- A. Sirowich made a motion to adjourn the meeting at 7:58 PM. B. Egan seconded the motion. All ayes.**

Respectfully submitted,



Erin A. Schwarz
Clerk, Parks & Recreation Commission

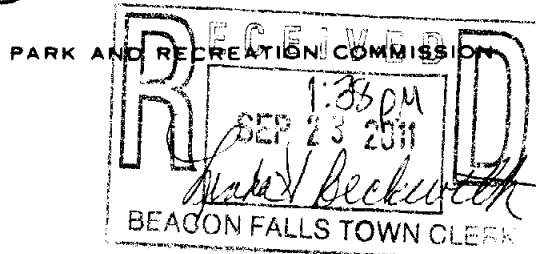
OCT 20 2011



TOWN OF BEACON FALLS
Connecticut

September 23, 2011

Town Clerk, Kurt Novak
C/o Town Hall
10 Maple Avenue
Beacon Falls, CT 06403



Dear Mr. Novak:

Please be advised that the **Beacon Falls Park and Recreation Commission** will hold its **Regular Monthly Meeting** on **Monday, October 17, 2011 at 7:00 PM** in the **Board of Selectmen's Conference Room, Beacon Falls Town Hall.**

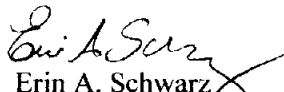
AGENDA

(Items to be discussed at the discretion of the Chairman)

1. Call to Order
2. Approval of Minutes
3. Comments from the Public
4. Old Business
 - a. Matthies Park
 - b. Pent Road Recreation Complex
 - c. Riverbend Park
 - d. Sports Leagues Reports
 - e. Park Activities – Misc.
 - f. Community Media Center
5. New Business
6. Correspondence
7. Applications
8. Grant Information
9. Review and Payment of Bills
10. Budget
11. Executive Session (if needed)
12. Adjournment

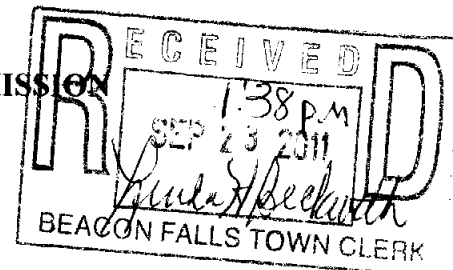
Thank you.

Sincerely,


Erin A. Schwarz
Clerk, Park and Recreation Commission

Cc: Board of Selectmen, Park & Recreation Commissioners

BEACON FALLS PARK AND RECREATION COMMISSION
MONTHLY MEETING
SEPTEMBER 19, 2011



SUBJECT TO APPROVAL

CALL TO ORDER

L. Swanson called the Regular Monthly Meeting of the Beacon Falls Park and Recreation Commission to order at 7:11 PM.

COMMISSIONERS PRESENT: B. Egan, J. Rodorigo, S. Ruhl, L. Swanson, A. Sirowich
(7:25 PM)

COMMISSIONERS ABSENT: S. Osowiecki

OTHERS PRESENT: None

MINUTES

B. Egan made a motion to approve the August, 2011 minutes as submitted. S. Ruhl seconded the motion. J. Rodorigo abstained from the vote. All others voted aye.

COMMENTS FROM THE PUBLIC

No public present.

OLD BUSINESS

A. MATTHIES PARK

1. J. Rodorigo reported that DEP sent a letter to Parks & Recreation with a list of concerns which need to be addressed at the park, regarding waterways, etc. This document mirrors their report from 4 years ago which has been used as a maintenance guideline for sluiceways and settling ponds. DEP will meet members of the Parks & Recreation and the Selectmen to review items in the letter and how the town plans to address these issues. However, due to substantial flooding with waterways across the state, this meeting may be postponed until the spring.
2. The trails and bridges are done and they have been paid for from the Katharine Matthies grant. There was some damage with due to recent heavy rainfall, which caused the washout of some pathways, which needs to be addressed.
3. The pond's water has been tested and treated and the results were all positive.
4. Vandalism has occurred at the park with a break in and a truckload of garbage was dumped up near the settling ponds. The police are investigating.
5. B. Egan reported that the plaque is in and has been paid for. It needs to be installed and dedicated. The commission needs to decide how to mount the plaque securely in the ground. By the next meeting, this should be determined by J. Rodorigo and B. Egan.

**BEACON FALLS PARK AND RECREATION COMMISSION
MONTHLY MEETING
SEPTEMBER 19, 2011**

B. PENT ROAD

1. The fields are as busy in the fall as they are in the spring. New England Collegiate Baseball, Prospect Soccer, Woodland Soccer and R.A. Cole Fall Baseball, Valley Fusion Softball and Pop Warner Football, Cheerleading and Flag Football are all using the fields. All applications have been reviewed, signed, scheduled, fees paid, etc.
2. The requests from Kickball and Bakers' Choice Fall Softball and one other request were turned away due to lack of field space. Compromises were made by every organization that is using the fields, except for Woodland Soccer and RAC Baseball. All other requests were modified to fit the busy schedule.
3. If adjacent property were acquired by the town, more of the requests could be accommodated. The fields look great and were well-received by Prospect Soccer this past weekend.

C. RIVERBEND PARK

J. Rodorigo reported that he is waiting for the state to approve budget revisions to the grant, so that the design plans can begin. The requests have been submitted, but have not yet been approved.

D. SPORTS LEAGUES

No reports from the leagues. All of the fall leagues are up and running.

E. PARK ACTIVITIES

1. Zumba is continuing at Laurel Ledge on Tuesdays and Thursday at 8:00 PM. Karate continues every Monday night at 6:00 PM, also at Laurel Ledge.
2. Regarding the town sign, several groups have contacted B. Egan regarding usage of the sign. There is some competition among groups for the sign and Parks & Recreation allows other groups to use it on a first-come, first-serve basis. B. Egan has the letters and he is the contact point person.
3. L. Swanson is planning a Pumpkin Carving Contest at Pent Road on Saturday, October 29th for ages 11 and up and a Pumpkin Decorating Contest for children under 11. It will include a Jack O'Lantern viewing walk. Drop off will be from 2:00PM - 5:00 PM with judging at 5:00 PM and the public viewing taking place later that evening. There will be several categories for \$25.00 prizes for each age group. The commission will be taking registrations at no charge and publicity will begin shortly. Refreshments are still needed from local organizations. A costume parade may be included. Rain date is Sunday, October 30th.

NEW BUSINESS

- A. J. Rodorigo reviewed the latest revisions to the Land Use Ordinance with the commission. Parks & Recreation is recognized separately on the ordinance. Commissioners should review the ordinance and send their comments and questions to J. Rodorigo.

**BEACON FALLS PARK AND RECREATION COMMISSION
MONTHLY MEETING
SEPTEMBER 19, 2011**

- B. The commission has allowed an Equestrian group to ride at Matthies Park and they recently sent a letter to the town explaining that the new footbridges are not safe for horse traffic. The bridges would require a middle support to fix the problem. If the problem can not be fixed, signs should be posted and side paths should be built. J. Rodorigo spoke with the Equestrian representative on this issue and plans to review this with the town engineer.
- C. The Conservation Commission has their two-day Community Forum event planned for October 13-14. Part of the event will take place at the Matthies Park pavilion.
- D. Andrew Odell is currently working on his Eagle Scout project and he has received the donation from Parks & Recreation.
- E. Prospect Parks & Recreation has a number of swimming programs running at Woodland High School, including a Senior swim and Toddler swim program, etc. Beacon Falls is invited to all of these programs to fill open slots. Chris Moffo and J. Rodorigo have discussed the shared use of the Woodland pool and the coordination of the programs. Chris is a paid employee, while Beacon Falls is relying on volunteers to staff the pool. There is also a question of how the towns would share revenues and expenses for shared programming.
- F. J. Rodorigo wants to reserve pool time at Woodland. Friday nights and Sundays from noon until 8:00 PM are open this fall. In the winter, Saturday afternoons are open. In the spring, the pool is open every evening and we can reserve the time, as long as a custodian is on duty.
- G. For after-school programs, Parks & Recreation needs to collect enough funds to pay a 1099 employee to escort the students to and from their after-school classes. A proper accounting needs to be set up, so that the town's finance people can better track funds being brought in from Parks & Recreation programs and apply them properly, to allow for the hiring of a 1099 employee. A preset form and envelopes are needed.
- H. Activity program monies need to be kept completely separate from grant monies. The Finance Manager has asked for better accounting of the activities checking account deposits.
- I. J. Rodorigo expects a final accounting of the summer program costs and Michelle Ayotte hopes to attend a future Parks & Recreation meeting to speak with the commissioners and discuss counselors and other issues involved with the summer program. Equipment has been purchased to organize more games and activities for older students. A better calendar of events and handbook is needed for the summer program.

CORRESPONDENCE

- A. The commission received a letter from the Board of Selectmen allowing commissions to increase their clerks' pay, as long as their department budget allows for the increase. **A. Sirowich made a motion to increase the clerk's pay to \$37 per meeting and \$17 per hour for transcription. S. Ruhl seconded the motion. All ayes.**

**BEACON FALLS PARK AND RECREATION COMMISSION
MONTHLY MEETING
SEPTEMBER 19, 2011**

- B. Michael Sirowich of Prospect Soccer sent an email to the commission regarding games that were held at Pent Road over the weekend. The fields were in great condition and the response from most of the participants was very favorable.

APPLICATIONS

Not at this time.

GRANTS

No updates at this time.

PAYMENT OF BILLS

No bills.

OTHER BUSINESS

- A. The Community Media Center is meeting regularly with S. Ruhl and A. Sirowich as representatives. The primary goal of Parks & Recreation is usable space for programming.
- B. Regarding the property for sale adjacent to the Pent Road Recreation Complex, the commission is unanimously in favor of the town purchasing the property in anticipation of the expansion of Pent Road Recreation facility. Formal correspondence will be sent to the Board of Selectmen on this subject.

BUDGET

Nothing at this time.

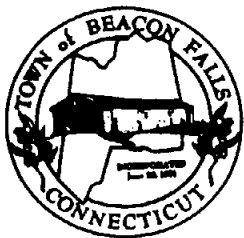
ADJOURNMENT

- A. Sirowich made a motion to adjourn the meeting at 8:29 PM. J. Rodorigo seconded the motion. All ayes.**

Respectfully submitted,



Erin A. Schwarz
Clerk, Parks & Recreation Commission

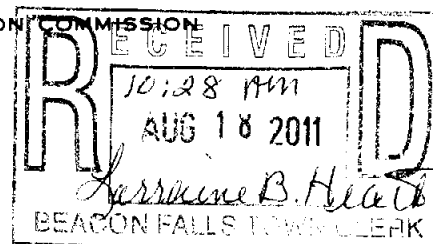


TOWN OF BEACON FALLS
Connecticut

August 17, 2011

Town Clerk, Kurt Novak
C/o Town Hall
10 Maple Avenue
Beacon Falls, CT 06403

PARK AND RECREATION COMMISSION



Dear Mr. Novak:

Please be advised that the **Beacon Falls Park and Recreation Commission** will hold its **Regular Monthly Meeting** on **Monday, September 19, 2011 at 7:00 PM** in the **Board of Selectmen's Conference Room, Beacon Falls Town Hall.**

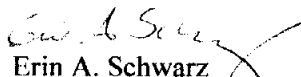
AGENDA

(Items to be discussed at the discretion of the Chairman)

1. Call to Order
2. Approval of Minutes
3. Comments from the Public
4. Old Business
 - a. Matthies Park
 - b. Pent Road Recreation Complex
 - c. Riverbend Park
 - d. Sports Leagues Reports
 - e. Park Activities – Misc.
5. New Business
 - a. Community Media Center
6. Correspondence
7. Applications
8. Grant Information
9. Review and Payment of Bills
10. Budget
11. Executive Session (if needed)
12. Adjournment

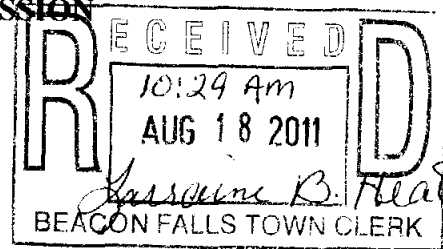
Thank you.

Sincerely,


Erin A. Schwarz
Clerk, Park and Recreation Commission

Cc: *Board of Selectmen, Park & Recreation Commissioners*

BEACON FALLS PARK AND RECREATION COMMISSION
MONTHLY MEETING
AUGUST 15, 2011



SUBJECT TO APPROVAL

CALL TO ORDER

L. Swanson called the Regular Monthly Meeting of the Beacon Falls Park and Recreation Commission to order at 7:10 PM.

COMMISSIONERS PRESENT: B. Egan, S. Osowiecki, S. Ruhl, A. Sirowich, L. Swanson

COMMISSIONERS ABSENT: J. Rodorigo

OTHERS PRESENT: None

MINUTES

B. Egan made a motion to approve the July, 2011 minutes as submitted. S. Osowiecki seconded the motion. All ayes.

COMMENTS FROM THE PUBLIC

No public present.

OLD BUSINESS

A. MATTHIES PARK

1. The Park Pals Canoe/Kayak event took place on a hot Saturday July 23rd and it was fairly well-attended with 60/70 people taking part.
2. The Katharine Matthies plaque is ready but has not yet been installed. B. Egan would like to pick a new date to dedicate the plaque, possibly in October, in conjunction with the Conservation Commission event at the pavilion.
3. The accounting information for Katharine Matthies grant was submitted to the Finance Clerk at the town hall.
4. Pack 2010 Cub Scouts held their annual picnic and camp out at the park this past weekend. Park maintenance might consider mowing the lower field when campers will be there overnight.

B. PENT ROAD

1. The Summer Recreation Program has concluded.
2. Bulldog Baseball Camp is currently being held at Pent Road, although it was rained out today. Bulldog Camp may plan to make up the lost day next Monday, August 22.
3. Soccer goals were ordered and delivered for Pent Road. Prospect Soccer will be playing at Pent Road during 4 weekends this fall.

C. RIVERBEND PARK

The commission is awaiting bids/proposals from 3 park designers.

**BEACON FALLS PARK AND RECREATION COMMISSION
MONTHLY MEETING
AUGUST 15, 2011**

D. SPORTS LEAGUES

1. The Woodland Junior Hawks have begun their season. Practices will be at Pent Road, however games are not held there.
2. Prospect Soccer and RACBL are approaching their registration deadlines to play this fall. Prospect Soccer now has an online registration and online payment programs.

E. PARK ACTIVITIES

1. The Summer Recreation camp went well with a lot of activities for the kids and has concluded. A. Sirowich did not run any other camps this summer.
2. B. Egan reported there is one summer concert left: Red Dirt Road Band on August 20th. The Rich Bobinski and Kerry Boys concerts had a strong turnout. He is looking into changing some of the bands for more variety next summer.
3. Zumba is continuing at Woodland High School on Tuesdays and Thursday though August 25th.
4. L. Swanson noted that she still wished to hold a Pumpkin Carving Expo in town on the night of October 22. It would be an evening event for residents to display their carved pumpkins with prizes.

NEW BUSINESS

- A. Community Media Center Committee - S. Ruhl and A. Sirowich reported that the CMC Committee is currently conducting site visits to other Library/Community Centers in the state. A. Sirowich went on the Canton visit and spoke with their Parks & Recreation Department, which was impressive. She got information on an online registration program for Parks & Recreation programs, at www.myrec.com. She also submitted a wish list to the committee with ideas of what Parks & Recreation would want in a Community Media Center building.
- B. The commission is awaiting a proposal from another karate studio who also wishes to hold classes through Parks & Recreation, in addition to USA Martial Arts.
- C. The new town website is up and running and E. Schwarz has been trained on inputting items onto the site. Commissioners should review the site and make suggestions regarding content.
- D. The commission would also like to follow up with the Selectmen on the status of Volunteer Park.

CORRESPONDENCE

None.

APPLICATIONS

1. The 2011 Facilities Application is available on the new town website.

**BEACON FALLS PARK AND RECREATION COMMISSION
MONTHLY MEETING
AUGUST 15, 2011**

2. L. Swanson is expecting an application from a Mens' Kickball league for use of Pent Road.

GRANTS

1. Connecticut Community Foundation's final report on the Eli Whitney grant was submitted. CCF has asked for additional feedback on how the programs were received by the community. A. Sirowich will look into surveying participants.
2. Katharine Matthies grant reporting will be completed and submitted.

PAYMENT OF BILLS

One invoice from clerk, Erin Schwarz for work done in July. **A. Sirowich made a motion to pay the bill. B. Egan seconded the motion. All ayes.**

OTHER BUSINESS

None.

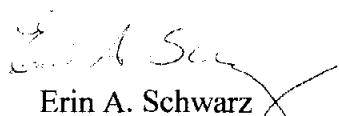
BUDGET

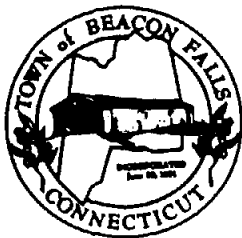
Nothing at this time.

ADJOURNMENT

A. Sirowich made a motion to adjourn the meeting at 7:55 PM. S. Ruhl seconded the motion. All ayes.

Respectfully submitted,


Erin A. Schwarz
Clerk, Parks & Recreation Commission

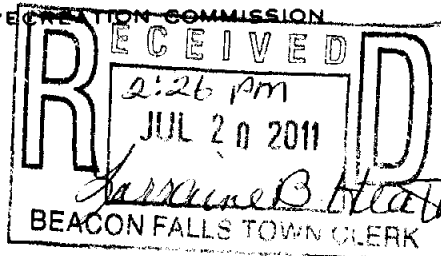


TOWN OF BEACON FALLS
Connecticut

July 20, 2011

Town Clerk, Kurt Novak
C/o Town Hall
10 Maple Avenue
Beacon Falls, CT 06403

PARK AND RECREATION COMMISSION



Dear Mr. Novak:

Please be advised that the **Beacon Falls Park and Recreation Commission** will hold its **Regular Monthly Meeting** on **Monday, August 15, 2011 at 7:00 PM** in the **Board of Selectmen's Conference Room, Beacon Falls Town Hall.**

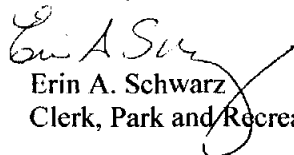
AGENDA

(Items to be discussed at the discretion of the Chairman)

1. Call to Order
2. Approval of Minutes
3. Comments from the Public
4. Old Business
 - a. Matthies Park
 - b. Pent Road Recreation Complex
 - c. Riverbend Park
 - d. Sports Leagues Reports
 - e. Park Activities – Misc.
5. New Business
 - a. Community Media Center
6. Correspondence
7. Applications
8. Grant Information
9. Review and Payment of Bills
10. Budget
11. Executive Session (if needed)
12. Adjournment

Thank you.

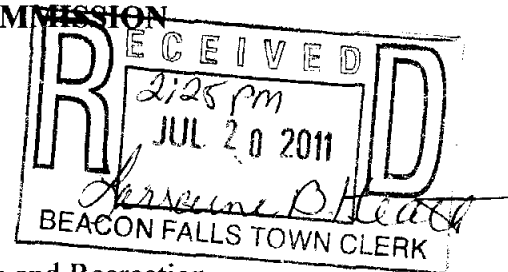
Sincerely,


Erin A. Schwarz
Clerk, Park and Recreation Commission

Cc: Board of Selectmen, Park & Recreation Commissioners

**BEACON FALLS PARK AND RECREATION COMMISSION
MONTHLY MEETING
JULY 18, 2011**

SUBJECT TO APPROVAL



CALL TO ORDER

R. Egan called the Regular Monthly Meeting of the Beacon Falls Park and Recreation Commission to order at 7:00 PM.

COMMISSIONERS PRESENT: B. Egan, S. Osowiecki, J. Rodorigo, A. Sirowich, L. Swanson (7:03 PM)

COMMISSIONERS ABSENT: R. Kunz, S. Ruhl

OTHERS PRESENT: Susan Dowdell, Selectman Michael Krenesky (7:06 PM)

MINUTES

A. Sirowich made a motion to approve the June, 2011 minutes. S. Osowiecki seconded the motion. All ayes.

COMMENTS FROM THE PUBLIC

Susan Dowdell, Co-Chair of the Community Media Center Committee, asked that Parks & Recreation keep updated on the status of the building project. Members of the committee are visiting the Canton Public Library/Media Center on July 26 and members of Parks & Recreation are invited to join them. The Canton facility is a multi-purpose building with 6 activity rooms. Two members of Parks & Recreation, S. Ruhl and A. Sirowich, are members of the Community Center Committee and as Parks & Recreation has a vested interest in the future of the property, S. Sowdell asked that those members keep the commission updated on the progress of the Community Center committee. **J. Rodorigo made the motion to add the Community Resource Center to the monthly agenda. S. Osowiecki seconded the motion. All ayes.**

OLD BUSINESS

A. MATTHIES PARK

1. J. Rodorigo reported that the mason has completed work on the retaining walls of the settling ponds for the year. He completed approximately \$7,000 worth of work, which is a band-aid to the problems which exist with the settling ponds and sluiceways. Spring rains have caused significant damage and erosion to the base beds of the sluiceways. The total for sluiceway masonry cost would be in the neighborhood of \$350,000.
2. Work continues on the footbridges and trail ways around Carrington Pond, which were funded through Katharine Matthies Foundation. The Eagle Scout project picnic area is moving forward.
3. Several events have taken place at Matthies Park, including an end of the school year party, equestrian event, and a clean up day.

**BEACON FALLS PARK AND RECREATION COMMISSION
MONTHLY MEETING
JULY 18, 2011**

L. Swanson took over as Chair of the meeting.

B. PENT ROAD

1. The Summer Recreation Program is running with 82 children registered and 65 regularly attending the camp each day. To date, camp is running smoothly.
2. The Commission has been waiting several months for a framed netted structure from Shelter Logic for the foul ball area between Fields 1 & 2. J. Rodorigo recently addressed the hold up with Street Department and Financial Department employees. There was some confusion regarding a credit application and purchase orders which town employees were not able to resolve. J. Rodorigo resolved the issue and Shelter Logic is creating custom netting for this area, which will be installed on a metal frame as soon as it is available.
3. J. Rodorigo has requested the Street Department for a list of projects which they plan to complete at the parks for the 2011-2012 fiscal year. The Street Department has stated they will not provide this list.
4. L. Swanson expressed her concern that an overall Month-by-Month Maintenance List for the parks has not been created. J. Rodorigo advised that two consultants have been paid by the town and the consultants' reports were to include a schedule with recommendations regarding parks maintenance. J. Rodorigo has information from Nevis & Young, but never received recommendations on the report from Kevin White.
5. L. Swanson asked if the Board of Selectmen can provide these reports, and she would like the Commission to meet to discuss this issue further and compile a schedule of recommended monthly upkeep for the parks. J. Rodorigo commented that something is needed, especially when the Street Department has no plan in place for projects for the next fiscal year.
6. A. Sirowich shared her concerns regarding Volunteer Park, where the Street Department recently removed all the plantings and shrubbery because they were not maintained properly and replaced them with grass. She added that the landscaping was part of the attraction to that park and wanted to know why the Parks & Recreation Commission was not advised of the decision to remove the landscaping.

C. RIVERBEND PARK

1. J. Rodorigo reported that the modification of the original grant which extends the streetscape of Main Street to include Riverbend Park has been approved.
2. Three park design companies are lined up to review the park and submit their proposals for the layout. Once the designs are submitted, the commission will review them and make their recommendation.

D. SPORTS LEAGUES

1. Regular league and travel play are finishing up.
2. Congratulations to the RACBL All-Stars (ages 9-10) for winning their Division 3 Championship.

JUL 20 2011

**BEACON FALLS PARK AND RECREATION COMMISSION
MONTHLY MEETING
JULY 18, 2011**

3. Bulldog Baseball Camp will be running in August. Bulldog Baseball Camp, LLC submitted the insurance certificate which was required for their application. J. Rodorigo will confirm that their fee has been received by the Town Hall.
4. The RACBL has also erected their shed by Field #4, which looks good and was in line with the commission's specifications.

E. PARK ACTIVITIES

- A. A. Sirowich reported that Zumba is running on Tuesday and Thursday evenings at 8:00 PM at Woodland High School.
- B. The Family Day Fireworks celebration was a big success and went very well.
- C. B. Egan reported on the remaining summer concerts: July 23: Rich Bobinski Orchestra, July 30: The Kerry Boys and August 20: Red Dirt Road Band. There will be a local radio personality at the concert July 23. Angelo's concert on June 25 was the most successful concert to date, with about 250 people in attendance and it was a great turnout.
- D. J. Rodorigo reported that Saturday, July 23rd Park & Recreation and Park Pals will hold their canoe and kayak event from noon until 4:00 PM.
- E. J. Rodorigo advised that it took a lot of effort for Park Pals to raise funds for the fireworks this year. As a result of lack of help, they are leaning towards not putting on the Haunted Hayride this October and would be happy to serve as advisors and resources if another organization would like to take over the event. There are too few members and too little time for Park Pals to run the Hayride this year.
- F. L. Swanson noted that she still wished to hold a Pumpkin Carving Expo in town on the night of October 22. It would be an evening event for residents to display their carved pumpkins with prizes.

NEW BUSINESS

- A. The commission received a letter of resignation from Ray Kunz and expressed gratitude for his years of service. J. Rodorigo expressed that his replacement should be someone who is willing to organize and coordinate programming for Parks & Recreation, as the commission intends to continue to grow its offerings.
- B. J. Rodorigo and A. Sirowich reported that they are interested in working with Chris Moffo from Prospect Parks & Recreation to coordinate Region 16 Parks & Recreation activities. An example would be swimming programs at Woodland High School. They are looking at a 12 month schedule for the Woodland pool, so they can build Region 16 programming together and establish swim opportunities for both Beacon Falls and Prospect.
- C. J. Rodorigo spoke about using paid staff for our pay for participation activities, and using a portion of the collected funds to hire people, rather than relying on volunteers. This would allow Parks & Recreation to offer even more after-school programs, if someone is paid to escort the students to the programs, rather than relying on A. Sirowich who has been handling all of this scheduling. Likewise, lifeguards, pool attendants, swim instructors could be

**BEACON FALLS PARK AND RECREATION COMMISSION
MONTHLY MEETING
JULY 18, 2011**

hired using the pay for participation funds with their costs built into the price for the activities. The Commission has received inquiries for tennis lessons, swim lessons and more after school programs which they can pursue if they can pay someone to take on the responsibilities.

CORRESPONDENCE

- A. The commission received a letter from Eagle Scout candidate Andrew Odell requesting a donation towards his project. The commission approved a \$100 donation at the June, 2011 meeting.
- B. Funsclapes has been contacting the commission regarding their products for the summer recreation program.

APPLICATIONS

- A. Kevin Kerwin's 5k Run at Pent Road was very successful and he hopes to repeat the event next year.
- B. Applications which were previously reviewed included:
 - a. an application from the Guarente Family for the birthday party to be held at Matthies pavilion on July 23
 - b. an application was received from the Judicial Marshall Service for a 3 on 3 Charity Basketball Fundraiser to take place on August 6th
 - c. Prospect Soccer has submitted an application for the use of the space between Fields 3, 4, & 5 on several dates during the fall.
- C. New applications included:
 - a. Woodland High School soccer team request for fields from 2:30- 5:00 PM daily for soccer season.
 - b. Woodland Jr. Hawks for Flag Football and Cheerleading practice. J. Rodorigo will advise the Jr. Hawks organization of the dates that Prospect Soccer will be using the fields, to insure there is no conflict.
 - c. Michelle O'Brien is requesting the Matthies Park pavilion for a family gathering on August 7th.
- D. The commission discussed requesting a donation for use of the Matthies Park pavilion. No fee is charged for Matthies Park, and this site is now the most requested park site in town. For 2012, the commission will review a change to the application.

GRANTS

Connecticut Community Foundation's final report on the Eli Whitney grant is due August 1st.

PAYMENT OF BILLS

One invoice from clerk, Erin Schwarz for work done in June. **J. Rodorigo made a motion to pay the bill. A. Sirowich seconded the motion. All ayes.**

**BEACON FALLS PARK AND RECREATION COMMISSION
MONTHLY MEETING
JULY 18, 2011**

OTHER BUSINESS

None.

BUDGET

- J. Rodorigo advised that the budgeted line items for Parks & Recreation were spent for the most part. The Board of Finance has changed the budget for the Family Day Fireworks and now 100% of the payment is represented in the 2011-2012 budget, rather than splitting the event over two fiscal years. Family Day is a \$10,000 line item.

ADJOURNMENT

- B. Egan confirmed that members will be present for a quorum at the August meeting.

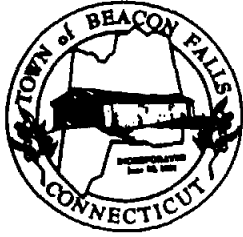
- J. Rodorigo made a motion to adjourn the meeting at 8:20 PM. B. Egan seconded the motion. All ayes.**

Respectfully submitted,



Erin A. Schwarz
Clerk, Parks & Recreation Commission

JUL 20 2011

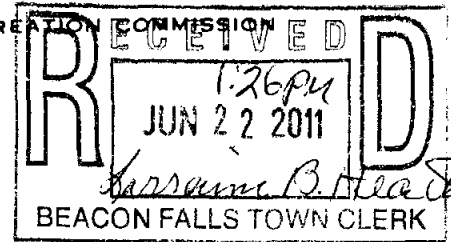


TOWN OF BEACON FALLS
Connecticut

June 22, 2011

Town Clerk, Kurt Novak
C/o Town Hall
10 Maple Avenue
Beacon Falls, CT 06403

PARK AND RECREATION COMMISSION



Dear Mr. Novak:

Please be advised that the **Beacon Falls Park and Recreation Commission** will hold its **Regular Monthly Meeting** on **Monday, July 18, 2011** at **7:00 PM** in the **Board of Selectmen's Conference Room, Beacon Falls Town Hall.**

AGENDA

(Items to be discussed at the discretion of the Chairman)

1. Call to Order
2. Approval of Minutes
3. Comments from the Public
4. Old Business
 - a. Matthies Park
 - b. Pent Road Recreation Complex
 - c. Riverbend Park
 - d. Sports Leagues Reports
 - e. Park Activities – Misc.
5. New Business
6. Correspondence
7. Applications
8. Grant Information
9. Review and Payment of Bills
10. Budget
11. Executive Session (if needed)
12. Adjournment

Thank you.

Sincerely,

Erin A. Schwatz
Clerk, Park and Recreation Commission

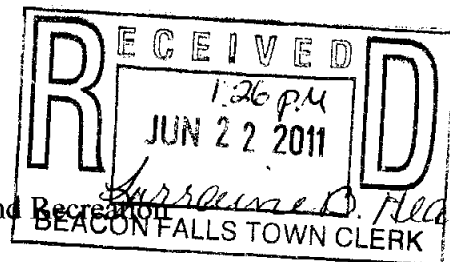
Cc: *Board of Selectmen, Park & Recreation Commissioners*

**BEACON FALLS PARK AND RECREATION COMMISSION
MONTHLY MEETING
JUNE 20, 2011**

SUBJECT TO APPROVAL

CALL TO ORDER

R. Egan called the Regular Monthly Meeting of the Beacon Falls Park and Recreation Commission to order at 7:05 PM.



COMMISSIONERS PRESENT: B. Egan, S. Osowiecki, J. Rodorigo, A. Sirowich,

COMMISSIONERS ABSENT: R. Kunz, S. Ruhl, L. Swanson

OTHERS PRESENT: Eagle Scout Candidates Tyler Hagen and Andrew O'Dell with their parents, Kevin Curley, Lucas Karmazinas

MINUTES

S. Osowiecki made a motion to approve the May, 2011 minutes. J. Rodorigo seconded the motion. All ayes.

COMMENTS FROM THE PUBLIC

- A. Andrew O'Dell spoke to the commission regarding his Eagle Scout project at Riverbend Park. His project is to create a hedge row in front of the entrance to Riverbend Park and the commission has approved this project and his signatures are in order. He is seeking funding to proceed with the project. J. Rodorigo explained that while there is a grant for Riverbend Park, the grant is in the Technical Assistance phase, where plans must be approved and the project must go out to bid. Funds from the grant would not be available for Mr. Odell's project given logistics of the grant and the time line for his project. The Parks & Recreation has traditionally made donations towards Eagle Scout projects and they would be happy to consider a donation towards this project. The request can be made in writing.
- B. Tyler Hagen's Eagle Scout project is creating a picnic area at Matthies Park, in accordance with the TPA plan for the park. Tyler will be clearing an area 50 feet in circumference allowing site lines to the pond. He will need materials for picnic benches and he plans to include a trash receptacle. J. Rodorigo explained that the trash receptacle must be consistent with other trash bins in the park and provided Mr. Hagan with the catalog photo. The trash receptacle is a costly piece of the project. The land has been staked and taped off and he plans to begin clearing the area in the coming weeks.

J. Rodorigo made the motion to alter the order of the agenda to allow Mr. Curley and Mr. Karmazinas to speak at this time. S. Osowiecki seconded the motion. All ayes.

- C. Kevin Curley addressed the commission regarding his application for the 5K road race that is planned at Pent Road on the morning of Saturday, July 9th. He explained

**BEACON FALLS PARK AND RECREATION COMMISSION
MONTHLY MEETING
JUNE 20, 2011**

the race course, the timing, and the steps he has taken in planning the event. He asked that the chained gate and the bathrooms be opened that morning. J. Rodorigo will be his contact the morning of the race. Trooper Cipriano has been notified and will provide police officers for the event. The course has been approved and the Kids' Fun Run will take place within the walking track. Mr. Curley has volunteers in place to handle parking and overflow parking by Field #4. Participants should be leaving between 11:00 and 11:30 and clean up should take place until noon. His application has been signed off on and he has paid the town's fee for use of the Pent Road facilities.

- D. Lucas Karmazinas, an architectural historian from Future Past Preservation addressed the commission regarding his historical research project for Matthies Parks. *A copy of the agreement with Mr. Karmizinas is attached for the commission's review.* He explained that the park's history is key to appreciating it fully. His project has three components which he explained: 1) A detailed biography of Bernard Matthies and his father and grandfather, George Matthies and William Worcester tracing lineage and their industrial heritage. 2) An architectural analysis of the landscape of the park with a narrative on the unique elements of the parks including the summer cottage and canal system. 3) The third phase of the project includes suggestions for future preservation of the park and would include plans for placing the park on State and National Historic Registers as a significant piece of history for the town. He has completed the biography of the Matthies family and is delving into historical records on the park, by tracing titles and research at the Seymour Public Library and Historical Society.
- E. S. Osowiecki asked if he had found anything quirky during his investigation citing there are many stories told about Mr. Matthies. Mr. Karmazinas stated that Mr. Matthies was a very private person. He plans to conduct interviews, but oral history is tricky. Mr. Karmazinas will also recommend text for a plaque commemorating the history of the park.

OLD BUSINESS

A. MATTHIES PARK

1. J. Rodorigo reported that the settling ponds have been taken care of.
2. Work continues on the footbridges around Carrington Pond, which were funded through Katharine Matthies Foundation. If the current construction company can not speed up the process, the commission will consider hiring another firm.

B. PENT ROAD

1. League play is wrapping up.
2. Fireworks are set to take place on Saturday, July 9 with Park Pals funding the fireworks, buses, and the band. Buses will run from the Firehouse and Woodland High School beginning at 6:15 PM. Non-profit organizations in town can set up tents at this event.
3. The 5th Grade Field Day was held at Pent Road successfully.

**BEACON FALLS PARK AND RECREATION COMMISSION
MONTHLY MEETING
JUNE 20, 2011**

C. RIVERBEND PARK

1. J. Rodorigo has been in touch with Mr. Miller of Turner Miller Group regarding the modification of the original grant to include Riverbend Park. The modification extends the streetscape of Main Street to Riverbend through an easement that the town owns by creating a walkway which turns into the park. DOT needs to approve the modifications and J. Rodorigo is awaiting a response from Turner-Miller on this process.
2. The grant has a \$15,000 Technical Assistance portion and Turner-Miller is providing this assistance. The next phase of the project is to seek bids from several park designers; DOT recommends submitting 3 proposals. Once the park design company is approved, DOT releases the monies for this phase of the project. The next step is to submit 3 bids from builders who will complete the design. Again, once the builder is approved, DOT will release this piece of the grant.

D. SPORTS LEAGUES

1. Baseball, softball and soccer leagues are finishing up.
2. Adult Volleyball will continue with their summer program.

E. PARK ACTIVITIES

- A. B. Egan reported on the concerts which have been booked for the remainder of the summer: June 25: Angelo Ruggiero, July 23: Rich Bobinski Orchestra, July 30: The Kerry Boys and August 20: Red Dirt Road Band.
- B. Park Pals will hold an end of the school year party on Thursday, June 23rd at Matthies Park with bounce house, free hot dogs and water, a magician and entertainment.
- C. July 23rd Park Pals will hold their canoe and kayak event from noon until 4:00 PM.
- D. Family Day Fireworks on July 9th as noted under Pent Road
- E. The Summer Recreation Program will be running and flyers have gone out to all elementary students in Beacon Falls. This year there will only be one trip to Quassy and Michelle Ayotte, the camp director, is concentrating on bringing in entertainment to the Pent Road to avoid costly busing.
- F. A. Sirowich would like to begin working on a Middle School Summer Recreation program for next summer, which would require an increase to that budget line item.
- G. Zumba will continue this summer starting on July 5 on Tuesday and Thursday evenings at 8:00 PM at Woodland High School.

NEW BUSINESS

None.

CORRESPONDENCE

- A. The commission received a thank you letter from Anita Georig of the Conservation Commission, for their support and allowing her to discuss the Community Forum which will be held in October 13 and 14, at the May meeting.

**BEACON FALLS PARK AND RECREATION COMMISSION
MONTHLY MEETING
JUNE 20, 2011**

- B. Several letters of application from potential Junior Counselors were received and they will be forwarded to Michelle Ayotte as coordinator of the summer program.

APPLICATIONS

- A. The commission received an application from the Guarente Family for the birthday party to be held at Matthies pavilion on July 23. They were advised that the canoe and kayak event will be taking place at the same time and this is not an issue.
- B. The commission received a completed application and fee for the 5K Road Race to take place on July 9th.
- C. An application was received from the Judicial Marshall Service for a 3 on 3 Charity Basketball Fundraiser to take place on August 6th. **B. Egan made a motion to waive the fee for this organization as this event is a fundraiser for charity. A. Sirowich seconded the motion. All ayes.**
- D. Prospect Soccer has submitted an application for the use of the space between Fields 3, 4, & 5 on several dates during the fall. **J. Rodorigo made a motion to approve the Prospect Soccer application. S. Osowiecki seconded the motion. All ayes.**
- E. Bulldog Baseball Camp, LLC submitted an application for a 10 day camp to be held at Pent Road from August 8-12 and August 15-19. There was no insurance certificate included with the application. The application requested Fields 1, 2, & 4 for the 2 week period and estimated an average of 50 participants for each session. The commission discussed the fee to be charged to this private entity. Per the fee schedule on the application: 3 fields at \$20 per day is \$60 per day or \$600. The commission discussed charging the fee for 2 fields at \$400. **J. Rodorigo made a motion to approve the application for Bulldog Baseball LLC on the condition that they provide an insurance certificate and the requested fee of \$400. A. Sirowich seconded the motion. B. Egan voted aye. S. Osowiecki voted nay. The motion carried by a vote of 3 to 1.**

GRANTS

Connecticut Community Foundation has been updated on the Eli Whitney Workshop grant.

PAYMENT OF BILLS

One invoice from clerk, Erin Schwarz for work done in May. **J. Rodorigo made a motion to pay the bill. A. Sirowich seconded the motion. All ayes.**

OTHER BUSINESS

- A. **J. Rodorigo made a motion to approve a \$100 donation from Parks & Recreation to the Andrew O'Dell's Eagle Scout project and a \$100 donation to Tyler Hagen's Eagle Scout project. A. Sirowich seconded the motion. All ayes.**
- B. B. Egan will reach out to Commissioner Ray Kunz regarding his future intentions with the commission.

**BEACON FALLS PARK AND RECREATION COMMISSION
MONTHLY MEETING
JUNE 20, 2011**

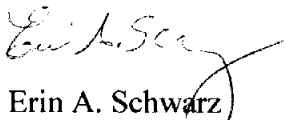
BUDGET

- A. The town budget has passed and the books are closing for June. There is a small amount of money left in the Electricity, Water and Fuel line item because the town entered into a contract with Positive Energy which reduced electric rates.
- B. There are monies left in the Office Supplies line item. Copies for the Summer Recreation Program flyer will come out of this line item. The clerk needs to purchase a new recorder and printer ink with these funds before June 30th.
- C. Modified basketball hoops were purchased for Pent Road and A. Sirowich will look into other sports equipment which may be needed, such as soccer goals.
- D. For the future budget year, J. Roderigo is focusing his efforts at Matthies Park to modify the parking lot according to the TPA plan and the next step would be providing bathroom facilities at Matthies Park, electricity to the pavilion, and other neglected maintenance issues at Matthies.
- E. Projects for the future at Pent Road include building a steel storage building, as storage space at the Grange has been lost. For Veterans Park, the pavilion needs to be painted and grass treated.

ADJOURNMENT

- A. Sirowich made a motion to adjourn the meeting at 8:40 PM. S. Osowiecki seconded the motion. All ayes.**

Respectfully submitted,



Erin A. Schwarz
Clerk, Parks & Recreation Commission

JUN 22 2011

FuturePast Preservation Agreement

Preparation of a Historic Resource Study of Matthies Park, for the Town of Beacon Falls, Connecticut.

This Agreement is made by and between "the Town of Beacon Falls, Connecticut", 10 Maple Avenue, Beacon Falls, Connecticut, hereinafter referred to as the "Client" and Lucas Karmazinas, located at 34 Maplewood Avenue, #3, West Hartford, Connecticut, hereinafter referred to as the "Consultant."

WITNESSETH

WHEREAS, the Client wishes to employ the services of the Consultant for the Preparation of a Historic Resource Study, the "Project," for the Client; and

WHEREAS, the Client desires that the Consultant perform the services herein described according to the terms and conditions set out in the Agreement;

NOW THEREFORE, in consideration of the mutual promises herein contained, it is agreed as follows:

I. Term

This Agreement shall be effective upon its execution by all parties and shall be submitted to the Town of Beacon Falls in accordance with Article II of this Agreement no later than June 30, 2011.

II. Scope of Work

The Consultant shall provide the following services to the Client in accordance with the United States Secretary of the Interior Standards for Historic Preservation Projects:

TASK NO. 1: Conduct a preliminary survey of primary and secondary sources. Such a survey will determine the quality and quantity of source material required to complete the Historic Resource Study. The findings of this survey will be discussed with a representative of the Town of Beacon Falls upon its completion and the feasibility of the aforementioned study will be determined. The study will only proceed if the findings are determined to be adequate to do so successfully.

TASK NO. 2: Complete a historical narrative of the life and career of Bernard Matthies and the development of the park that now bears his name. This document will include the following components:

- A. An outline of the history of the Matthies family and their social and economic contributions throughout the state of Connecticut. Perhaps most importantly, this section will discuss Bernard Matthies' business ventures, the success of which afforded him the comfortable lifestyle that made the development of the Matthies estate, and now the park, possible.
- B. A historical narrative of the lands that Matthies acquired for his park. This will include identifying its early character, owners, and prior uses. It will also outline the process by which Matthies came to control the property.
- C. A historical narrative of the unique and complex process by which Matthies developed the property. This will include a discussion of the construction of Carrington Pond, the island, and the small cottage located at the center of the pond. It will also include a historical analysis of the canal system that was built to make the landscape and these features possible.
- D. Finally, a discussion of the process by which the park was bequeathed to the town and the character of its use and development over the following decades.

The study shall be conducted by the Consultant, as approved by the Client, who meets the professional qualification standards of the U.S. Department of the Interior, National Park Service, Professional Minimum Qualification Standards 36 CFR61 for a Historian or Architectural Historian.

TASK NO. 3: According to the findings of the aforementioned historical research the consultant will make relevant recommendations for nomination to the State of Connecticut's Register of Historic Places and/or the National Register of Historic Places.

TASK NO. 4: Complete the text for two (2) historic information plaques to be placed at key locations (to be determined) within the park. These will provide the public with a concise yet descriptive narrative of the park's history and the biography of its patron. The information plaques will serve to connect the visitor with the historical narrative that makes the park significant, as well as unique.

III. Work Schedule

The Consultant shall perform the Scope of Work for the Project in accordance with the following schedule:

A. Deliver the State of Connecticut Register of Historic Places nomination at the request of the client no later than June 30, 2011.

IV. Fees, Expenses, and Terms of Payment

All expenses shall be included in the fixed contract price.

The proposed budget for the Project is a lump sum of \$4000.

TASK NO. 1: \$500.00 to conduct a preliminary survey of primary sources.

TASK NO. 2: \$1,000.00 upon successful completion of the preliminary documentation survey and to commence the study.

TASK NO. 3: \$1,000.00 progress payment due fifteen (15) days after TASK NO. 2.

TASK NO. 4: \$1,500.00 upon completion of the study.

Payments 2, 3, and 4 due to the Consultant under this Agreement shall be made within fourteen (14) days of the receipt of an invoice by the Client.

V. Deliverables: Work Made for Hire

The term "Deliverables" shall include the final work product including, but not limited to, all inventories, reports, photographs, and any other documentation created in connection with the Project. Deliverables shall be deemed to be a work made for hire as that term is used in the U.S. copyright law. To the extent that the Deliverables are deemed not to be a work made for hire, the Consultant hereby irrevocably and perpetually assigns to the Client all right, title, and interest in and to the Deliverables, including but not limited to all intellectual property rights, including but not limited to patents, trademark, trade secret and copyright.

VI. Out-of-pocket Costs

The Client shall not be responsible for any out-of-pocket or travel cost reimbursements to the Consultant.

VII. Amendment

Any changes to the terms and conditions as outlined herein must be mutually agreed upon by and between the Parties and shall be incorporated in written amendments hereto, executed with the same formalities as

JUN 22 2011

this Agreement. No amendment or modification of this Agreement shall be effective until executed by the parties.

VIII. Independent Consultant

Consultant's personnel shall be and remain an independent consultant with respect to all services performed hereunder and agrees to and does hereby accept full and exclusive liability for payment of any and all contributions or taxes for social security, unemployment insurances, or old age retirement benefits, pensions or annuities now or hereafter imposed under any local, state or federal law which are measured by the wages, salaries or other remuneration paid to persons employed by the Consultant for work performed under the terms of this agreement. Consultant further agrees to obey all lawful rules and regulations and to meet all lawful requirements which now or hereafter may be issued or promulgated under said respective laws by and duly authorized by state or federal officials. Consultant also agrees to indemnify and hold harmless the Client from contributions of taxes or liability.

VIII. Termination of Agreement

Should the Client find that the Consultant has failed in any respect to perform its obligations under this Agreement, this Agreement may be canceled upon thirty (30) days prior written notice. Under such termination the Consultant shall be paid for services for which he has rendered up to the time of termination.

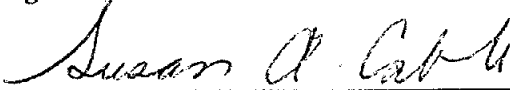
IX. Equal Opportunity - Affirmative Action

The Project is subject to the provisions of Section 4a-60a of the Connecticut General Statutes and is an Equal Employment Opportunity/Affirmative Action Project. Accordingly the Consultant shall comply in all aspects with the state and federal equal opportunity laws and regulations applicable to this Project. Findings of noncompliance with applicable state and federal equal opportunity laws and regulations could be sufficient reason for revocation or cancellation of this Agreement.

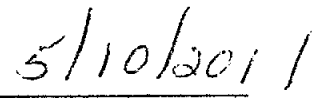
XI. Entire Agreement

This is the entire Agreement between the parties relevant to the subject matter above. Any amendments to this Agreement shall be made in writing, signed by each party.

Signatures



Town of Beacon Falls, Representative

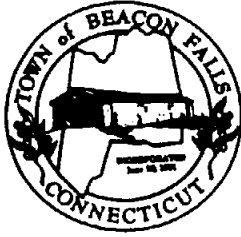


Date

Lucas Karmazinas, Consultant

Date

Lucas Karmazinas, Historic Preservation Consultant
FuturePast Preservation
34 Maplewood Ave. #3
West Hartford, CT 06119
860-428-7982
FuturePastPreservation@gmail.com

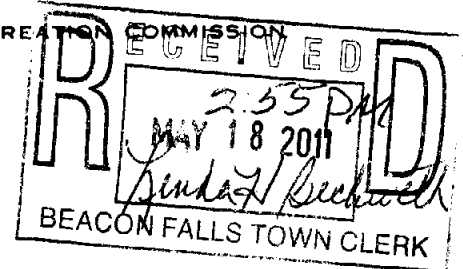


TOWN OF BEACON FALLS
Connecticut

May 18, 2011

Town Clerk, Kurt Novak
C/o Town Hall
10 Maple Avenue
Beacon Falls, CT 06403

PARK AND RECREATION COMMISSION



Dear Mr. Novak:

Please be advised that the **Beacon Falls Park and Recreation Commission** will hold its **Regular Monthly Meeting** on **Monday, June 20, 2011** at **7:00 PM** in the **Board of Selectmen's Conference Room, Beacon Falls Town Hall**.

AGENDA

(Items to be discussed at the discretion of the Chairman)

1. Call to Order
2. Approval of Minutes
3. Comments from the Public
4. Old Business
 - a. Matthies Park
 - b. Pent Road Recreation Complex
 - c. Riverbend Park
 - d. Sports Leagues Reports
 - e. Park Activities – Misc.
5. New Business
6. Correspondence
7. Applications
8. Grant Information
9. Review and Payment of Bills
10. Budget
11. Executive Session (if needed)
12. Adjournment

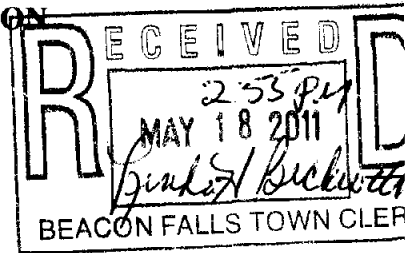
Thank you.

Sincerely,

Erin A. Schwarz
Clerk, Park and Recreation Commission

Cc: *Board of Selectmen, Park & Recreation Commissioners*

BEACON FALLS PARK AND RECREATION COMMISSION
MONTHLY MEETING
MAY 16, 2011



SUBJECT TO APPROVAL

CALL TO ORDER

L. Swanson called the Regular Monthly Meeting of the Beacon Falls Park and Recreation Commission to order at 7:35 PM.

COMMISSIONERS PRESENT: B. Egan, S. Osowiecki, S. Ruhl, A. Sirowich, L. Swanson, J. Rodorigo (8:15 PM)

COMMISSIONERS ABSENT: R. Kunz

OTHERS PRESENT: Selectman Mike Krenesky and Anita Goerig from the Conservation Commission

MINUTES No minutes to approve.

COMMENTS FROM THE PUBLIC

- A. Anita Goerig of the Conservation Commission came to discuss the Community Forum which is being planned for October 13-14, 2011. This year the forum will include a Discovery Day at Matthies Park geared at students. She hopes that the Parks & Recreation Commission would be able to support the event and wanted to encourage the town commissions to talk to one another and work together. She is gathering sponsors and is in the planning stages of this event. The program will include a keynote speaker from Post University on Thursday evening and interactive projects from CT Science Center for grades 1-5. On Friday, 6th grade students and high school students are being invited to Discovery Day at Matthies Park pavilion, where science stations will be set up run by Post University students, such as a soil pit, vegetation and critter stations and a scavenger hunt. L. Swanson noted that Parks & Recreation was supportive of the Forum and willing to help as much as possible. Anita will complete a Usage application to reserve the Matthies pavilion.
- B. M. Krenesky asked the commission if they had been approached by anyone in town regarding the construction of a bocce court. He provided photos of a bocce court from a recreation complex that he recently visited out of state. No one has approached Parks & Recreation, but the commission would be happy to explore possibilities for a bocce court at one of the park facilities. M. Krenesky also provided photos of a turf field and dugout from the same out of state complex, for Parks & Recreation files.
- C. M. Krenesky asked the commission about the Sports Subsidies line item in the 2011-2012 budget. The subsidies have not been cut, but the Selectmen and Board of Finance are meeting again tomorrow evening and the subsidies are a topic of discussion. L. Swanson expressed her opinion that while sports subsidies have been a customary part of the town budget, as a parent, she does not expect taxpayers to subsidize the costs of children playing sports for independently run self-sufficient leagues. She supports subsidizing costs for children who could not otherwise play, and recognizes that without the subsidies

**BEACON FALLS PARK AND RECREATION COMMISSION
MONTHLY MEETING
MAY 16, 2011**

the leagues would have to increase their fees. The town supports the leagues by providing facilities, labor, and maintenance at no cost to them.

OLD BUSINESS

A. MATTHIES PARK

1. B. Egan advised that he has ordered the plaque for Matthies Park, recognizing Katharine Matthies Foundation for their contributions to the park. The plaque will be dedicated the first Saturday in August.
2. B. Egan also advised the Pack 2010 Cub Scout applications for the use of the Matthies Park pavilion in June and August have been approved.
3. J. Rodorigo entered the meeting and provided the commission with a copy of a FuturePast Preservation Agreement contract, which has been signed by the First Selectman, for the preparation of a historic resource study of Matthies Park. Lucas Karmazinas has been hired as a consultant to research the history of Matthies Park, complete a historical narrative of the life of Bernard Matthies and his development of the park, make recommendations to nominate the park for the Connecticut Register of Historic Places and the National Register of Historic Places and recommend text for a plaque commemorating the history of the park.
4. J. Rodorigo went on to explain that if the park is on the State and National historic registers, it is possible to receive certain grants while maintaining the current usage restrictions on the park. He noted these monies may help to preserve the house on the island which has deteriorated even further after such a harsh winter.
5. Mr. Karmazinas has been hired to complete this work for \$4,000. He will provide updates to the commission and hopes to meet with members of the Historical Commission, as part of his initial survey. S. Ruhl will coordinate.

B. PENT ROAD

1. L. Swanson noted that the new signs at Pent Road look very good and direct traffic to the appropriate fields.
2. A. Sirowich reported that 5th Grade Field Day is scheduled for June 16th and this date should be reported to the town crew.
3. J. Rodorigo reported that a shelter has been ordered to correct the safety issue for spectators between Field #1 and Field #2. At present, the bleachers have been removed and that area has been blocked off to spectators.
4. J. Rodorigo also stated that in accordance with the 5 year plan, 5 new trash cans have been ordered.
5. A recommendation was made to the Town Crew to remove the pea stone under the playgrounds at Pent Road and replace it with a current OSHA approved material. The material could be purchased out of the Spray, Clay and Fertilizer line item. This process would be labor intensive and therefore will not happen this spring.

**BEACON FALLS PARK AND RECREATION COMMISSION
MONTHLY MEETING
MAY 16, 2011**

C. SPORTS LEAGUES

Baseball and softball leagues are running smoothly. The commission discussed the procedure when Woodland games at Pent Road run past 5:30 PM. The Little League starts their use of the field at 6:00 PM and Woodland should be wrapping up their late games by this time.

D. PARK ACTIVITIES

- A. A. Sirowich reported that she is running the following after school programs:
Drawing class and the final Eli Whitney workshops.
- B. Zumba will continue to run through the end of the school year and A. Sirowich will look into booking space at Woodland for the summer months.
- C. On Thursday, June 23rd Park Pals will host an end of the school year celebration at Matthies Park. They will provide moon bounces and hot dogs. The Parks & Recreation Commission will help to fund entertainment in the form of a magician.
- D. B. Egan reported on the concerts which have been booked for June: June 4: Back on Track (polka music), June 18: Big Beat, June 25: Angelo Ruggiero.

NEW BUSINESS

- A. With regard to Riverbend Park, the Board of Selectmen has designated the Parks & Recreation Commission to supervise the \$100,000 grant which has been received for Riverbend Park. Turner Miller Group has been hired as designer for the project, as originator of the grant application. Their \$19,000 fee for design and grant administration, is being paid out of the total grant.
- B. J. Rodorigo has asked several questions of Turner Miller Group and is awaiting their response. As these monies are in the form of an in-kind grant, what percentage of the project is the town's contribution? There is no money in the upcoming budget for any projects at Riverbend Park. J. Rodorigo would like these questions answered before planning for Phase 1 of the project begins.
- C. There is no clear design plan for Riverbend Park and J. Rodorigo is trying to obtain information on the deadlines for the plan, blueprints, and a copy of the grant language.
- D. Andrew Odell has been approved for his Eagle Scout project of putting in boxwood shrubbery along the guardrail entrance to Riverbend Park. This shrubbery was part of an original plan for the park which was never implemented. His project is proceeding through the proper Boy Scout channels.

CORRESPONDENCE

- A. The commission received several letters from potential junior camp counselors looking for summer work. These letters were sent on to the Summer Program Director.
- B. There was a notice the Board of Selectmen's Office regarding new directives for completing Purchase Orders. L. Swanson read the new procedure to the Commission.

**BEACON FALLS PARK AND RECREATION COMMISSION
MONTHLY MEETING
MAY 16, 2011**

APPLICATIONS

- A. J. Rodorigo noted that he received compliments from a resident who held a baby shower at the Matthies pavilion and this pavilion is now the most requested property that the town has.
- B. In addition to the Pack 2010 applications which were approved, there was an application from the Brown's for a gathering on July 2 at the Matthies pavilion. The application was approved.
- C. The CT State Marshall's Association is holding a basketball tournament at Pent Road on June 25 for a 4 hour period.
- D. There is a road race beginning and ending at Pent Road on July 9th, which will be under Trooper Cipriano's supervision.

GRANTS No update.

PAYMENT OF BILLS

One invoice from clerk, Erin Schwarz for work done in March. **A. Sirowich made a motion to pay the bill. J. Rodorigo seconded the motion. All ayes.**

OTHER BUSINESS

The RACBL is proceeding with the purchase of a storage shed, which will be placed behind the backstop of Field #4.

BUDGET

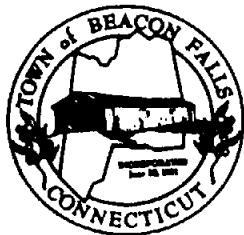
- A. As of this meeting, there were no changes made to the Parks & Recreation budget. The BOS and BOF are holding a joint meeting tomorrow evening to finalize the budget and set the referendum date.
- B. J. Rodorigo spoke in favor of sports subsidies for the leagues, stating that the subsidies have been in place for many years and all the leagues and their players benefit from them. In particular, the Basketball League would be deeply impacted without subsidies.
- C. Maintenance line items for Parks & Recreation are already underfunded and cutting them any further would impact the need for parks employees, because work can not be accomplished without funds to complete the projects.

ADJOURNMENT

A. Sirowich made a motion to adjourn the meeting at 9:27 PM. B. Egan seconded the motion. All ayes.

Respectfully submitted,
Erin A. Schwarz 
Clerk, Parks & Recreation Commission

MAY 18 2011



RECEIVED
8:02 PM
MAY 12 2011
DARRAINE B. HEATH
TOWN CLERK

TOWN OF BEACON FALLS
Connecticut

May 13, 2011

PARK AND RECREATION COMMISSION

Town Clerk, Kurt Novak
C/o Town Hall
10 Maple Avenue
Beacon Falls, CT 06403

Dear Mr. Novak:

Please be advised that the **Beacon Falls Park and Recreation Commission** will hold its **Regular Monthly Meeting** on **Monday, May 16, 2011 at 7:30 PM** in the **Board of Selectmen's Conference Room, Beacon Falls Town Hall.**

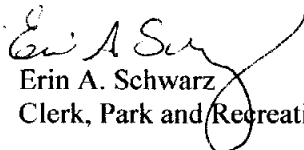
AGENDA

(Items to be discussed at the discretion of the Chairman)

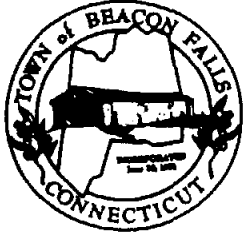
1. Call to Order
2. Approval of Minutes
3. Comments from the Public
 - a. Anita Goerig – Conservation Commission
4. Old Business
 - a. Matthies Park
 - b. Pent Road Recreation Complex
 - c. Sports Leagues Reports
 - d. Park Activities – Misc.
5. New Business
6. Correspondence
7. Applications
8. Grant Information
9. Review and Payment of Bills
10. Budget
11. Executive Session (if needed)
12. Adjournment

Thank you.

Sincerely,


Erin A. Schwarz
Clerk, Park and Recreation Commission

Cc: *Board of Selectmen, Park & Recreation Commissioners*

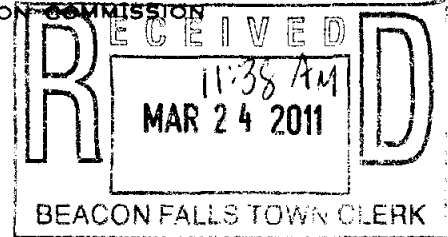


TOWN OF BEACON FALLS
Connecticut

March 22, 2011

Town Clerk, Kurt Novak
C/o Town Hall
10 Maple Avenue
Beacon Falls, CT 06403

PARK AND RECREATION COMMISSION



Dear Mr. Novak:

Please be advised that the **Beacon Falls Park and Recreation Commission** will hold a **Regular Monthly Meeting** on **Monday, April 18, 2011** at **7:00 PM** at the **Town Hall Assembly Room, 10 Maple Avenue, Beacon Falls, CT.**

AGENDA

(Items to be discussed at the discretion of the Chairman)

1. Call to Order
2. Approval of Minutes
3. Comments from the Public
4. Old Business
 - a. Matthies Park
 - b. Pent Road Recreation Complex
 - c. Sports Leagues Reports
 - d. Park Activities – Misc.
5. New Business
6. Correspondence
7. Applications
8. Grant Information
9. Review and Payment of Bills
10. Budget
11. Executive Session (as needed)
12. Adjournment

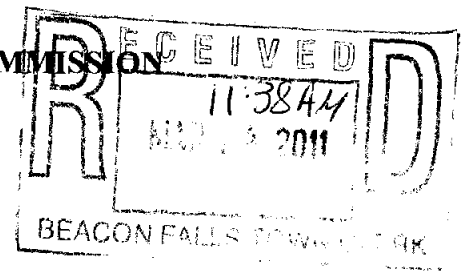
Thank you.

Sincerely,


Erin A. Schwarz
Clerk, Park and Recreation Commission

Cc: *Board of Selectmen, Park & Recreation Commissioners*

**BEACON FALLS PARKS & RECREATION COMMISSION
REGULAR MEETING MINUTES
MARCH 21, 2011**



SUBJECT TO APPROVAL

CALL TO ORDER

B. Egan called the Regular Monthly Meeting of the Beacon Falls Park and Recreation Commission to order at 7:10 PM.

COMMISSIONERS PRESENT: B. Egan, S. Osowiecki, S. Ruhl, A. Sirowich

COMMISSIONERS ABSENT: R. Kunz, J. Rodorigo, L. Swanson

OTHERS PRESENT: Representatives from the Robert A. Cole Baseball League: Scott Szturma, Jason Palmieri, Jeff Soisson, Kevin Hicks, Ed Henry, M. Krenesky (7:48 PM) and D. Sorrentino (7:48 PM)

MINUTES

S. Osowiecki called for the approval of the February Special Meeting Minutes, as submitted. S. Ruhl seconded the motion. All ayes.

COMMENTS FROM THE PUBLIC

Scott Szturma, President of the Robert A. Cole Baseball League asked the following questions of the Parks & Recreation Commission:

Regarding Opening Day, the RACBL is requesting to have Opening Day moved back to the originally requested date of Saturday, April 16th. The league is currently working on their scheduling and they need to get 10 weeks of play in by the end of June, in order to qualify for All Stars. Other towns are starting on the 16th and having the extra week to complete schedule would enable the league to spread games out more evenly throughout 10 weeks instead of 9 weeks.

Members of the league were at Pent Road this past weekend and the fields are in good condition. J. Palmieri noted that the fields were being used this past weekend and signs are not posted prohibiting play on the fields. J. Palmieri asked if the RACBL is cleared for practices as of April 1st and the fields are okay for practice, then why wouldn't they be okay for play.

Also, S. Ruhl and S. Szturma have heard from parents that April 23rd is not a good date for opening day due to the Easter holiday. Opening Day is normally a well-attended event and having Opening Day on April 23rd will decrease attendance and hurt sales at the Sugar Shak.

A. Sirowich referred the league to the Street Department, who are responsible for maintaining Pent Road and getting the fields prepared. RACBL members are encouraged to bring this issue to the First Selectmen's Office and to share their concerns with the Selectmen. The First Selectmen's Office is responsible for directing the town crew and Parks & Recreation can also make the request, but the commissioners do not direct the town employees. How and when work is completed is under the Selectmen's control. S. Ruhl noted there are more issues to resolve at Pent Road than the baseball fields.

The league submitted a picture of a 10' x 16' storage unit that they would like to purchase to put behind the backstop on Field #4, at the league's expense. They are seeking the commission's approval as soon as possible to begin the process of ordering the storage shed. The storage unit would be on a bed of crushed stone. B. Egan referred the league members to J. Rodorigo in order to move forward with this project.

**BEACON FALLS PARKS & RECREATION COMMISSION
REGULAR MEETING MINUTES
MARCH 21, 2011**

S. Szturma requested permission to move forward with the process of getting bids from landscaping companies for completing a warning track around all fencing on Field #1. B. Egan and the commissioners told RACBL they can move ahead with this process of getting bids.

Regarding a flag pole for Field #1, the league does not want a lighted flag pole, but a simple flag pole which the coaches will be responsible for taking the flag up and down before and after the game. The league does not want to spend a lot of money on a lighted flagpole, which would require electrical wiring.

A. Sirowich noted that there is a conflict with one of the Parks & Recreation activities and the indoor baseball schedule. Beacon Falls Parks & Recreation karate has asked for the gym on Monday evening March 28th, and baseball currently has the gym in use that evening. The RACBL is willing to allow karate to use the gym that evening.

The RACBL practice schedule application has been submitted to the commission and they are working on their game schedule. S. Ruhl asked if the Opening Day ceremony can take place on April 16th, and the first set of games that weekend be away games, so the first home games are April 23rd. This is one possible resolution, although not ideal. Members of the RACBL exited the meeting.

OLD BUSINESS

A. MATTHIES PARK

1. There have been some issues with a deer carcass one of the trails and some flooding with the pond overflowing the roadway.
2. The final grant report for the Katharine Matthies Foundation is due on May 1, 2011. The commission needs an update on the status of the bridges being built with this grant money, and on the progress of the Eagle Scout projects.

B. PENT ROAD

At present, opening day is scheduled for Saturday, April 23.

C. SPORTS LEAGUES

1. The Basketball League has successfully finished their season.
2. Prospect Soccer is working on their spring schedule, and in the fall they hope to plan some recreation league games at Pent Road for the younger players. Prospect Soccer is looking into purchasing some soccer equipment to store at Pent Road, so more games can be held there.
3. Valley Fusion and Girls' Softball are starting up.

D. PARK ACTIVITIES

1. A. Sirowich reported that sessions of Robotics, Technology, and drawing classes are finishing up. She plans to run one more session before the end of the school year.
2. The Eli Whitney Museum programs are running and will continue on Fridays through April and May for the younger grades. The 4th, 5th, and middle school classes ran successfully in March and the programs are well-liked.
3. The Connecticut Community Foundation would like to do a large check presentation to the Parks & Recreation Commission for the Eli Whitney programs
4. There is some money in the Activities line item for an event prior to June 30th. The commission needs to discuss ideas which will reach the most residents.

**BEACON FALLS PARKS & RECREATION COMMISSION
REGULAR MEETING MINUTES
MARCH 21, 2011**

5. B. Egan has booked several concerts for the summer concert series in June, July and August. The latest concert is The Big Beat on June 18th. June 25 is Angelo Ruggiero, July 23 is RBO, July 30 is the Kerry Boys and August 20 is the Red Dirt Road Band.
6. The annual Fishing Derby is scheduled for Saturday, April 23rd from 7:00 AM – 11:00 AM for children 15 and under. St. Michael's Men's Club will provide refreshments. The fish have been ordered and are scheduled to be delivered the week before the derby.
7. Region 16 now sends all flyers home via email rather than with the students. A. Siowich is waiting to see how this change affects program attendance, as students no longer see the programs being offered, if the flyers are not given to them.

NEW BUSINESS

S. Ruhl asked about the status of new signage at Pent Road.

CORRESPONDENCE

None.

APPLICATIONS

- A. Two applications were submitted from Cub Scout Pack 2010. The Pack wants to hold a fishing derby and camp-out for the scouts on June 4 and June 5. Their annual picnic and campout at Matthies Park is scheduled for August 13 and 14. B. Egan did not see a copy of their insurance certificate attached to the application. He will hold the applications for signature upon receipt of the insurance certificate.
- B. J. Rodorigo has field applications from RACBL and other leagues.

GRANTS

- A. The Katharine Matthies grant final report for the monies received in 2011 is due May 1, 2011. The commission needs to discuss what is needed at Matthies Park for 2012, and determine what to apply for next.
- B. Connecticut Community Foundation wants to present the Parks & Recreation Commission with a large check photo opportunity next week. A. Siowich will look into scheduling this presentation with members of the commission. CCF received the update on their grant, which was due on March 1st.
- C. A. Siowich is reviewing opportunities for STEAP grants.

PAYMENT OF BILLS

One bill from clerk, Erin Schwarz. **A. Siowich motioned to approve the invoice. S. Ruhl seconded the motion. All ayes.**

BUDGET

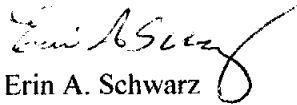
The Selectmen are currently in discussion over the budget. M. Krenesky and D. Sorrentino entered the room at 7:48 PM to inquire how many concerts have been booked for the months of July and August, as they were discussing cuts to that line item. B. Egan responded that 3 concerts have been scheduled after July 1, 2011.

**BEACON FALLS PARKS & RECREATION COMMISSION
REGULAR MEETING MINUTES
MARCH 21, 2011**

ADJOURNMENT

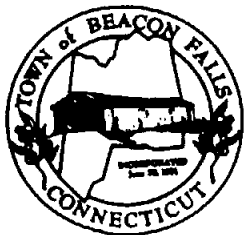
A. Sirowich a motion to adjourn the meeting at 7:55 PM. S. Ruhl seconded the motion. All ayes.

Respectfully submitted,



Erin A. Schwarz
Clerk, Parks & Recreation Commission

MAR 24 2011



TOWN OF BEACON FALLS
Connecticut

PARK AND RECREATION COMMISSION

February 24, 2011

Town Clerk, Kurt Novak
C/o Town Hall
10 Maple Avenue
Beacon Falls, CT 06403

1:25 PM

FEB 24 2011

Lorraine B. Heath

Dear Mr. Novak:

Please be advised that the **Beacon Falls Park and Recreation Commission** will hold a **Regular Monthly Meeting** on **Monday, March 21, 2011** at **7:00 PM** at the **Town Hall Assembly Room, 10 Maple Avenue, Beacon Falls, CT.**

AGENDA

(Items to be discussed at the discretion of the Chairman)

1. Call to Order
2. Approval of Minutes
3. Comments from the Public
4. Old Business
 - a. Matthies Park
 - b. Pent Road Recreation Complex
 - c. Sports Leagues Reports
 - d. Park Activities – Misc.
5. New Business
6. Correspondence
7. Applications
8. Grant Information
9. Review and Payment of Bills
10. Budget
11. Executive Session (as needed)
12. Adjournment

Thank you.

Sincerely,

Erin A. Schwarz

Erin A. Schwarz
Clerk, Park and Recreation Commission

Cc: *Board of Selectmen, Park & Recreation Commissioners*

**BEACON FALLS PARKS & RECREATION COMMISSION
SPECIAL MEETING MINUTES
FEBRUARY 22, 2011**

SUBJECT TO APPROVAL

CALL TO ORDER

B. Egan called the Special Monthly Meeting of the Beacon Falls Park and Recreation Commission to order at 7:00 PM.

COMMISSIONERS PRESENT: B. Egan, J. Rodorigo, S. Osowiecki, S. Ruhl, A. Sirowich (7:05 PM)

COMMISSIONERS ABSENT: R. Kunz, L. Swanson

OTHERS PRESENT: None.

1:26 PM

FEB 24 2011

Suzanne B. Heath

MINUTES

J. Rodorigo called for the approval of the January Special Meeting Minutes, as submitted. S. Osowiecki seconded the motion. All ayes.

COMMENTS FROM THE PUBLIC

None.

OLD BUSINESS

A. MATTHIES PARK

1. J. Rodorigo has met with two separate park historians. He is looking into preserving the history of Matthies Park and creating signage which speaks about Bernie Matthies and the configuration of the park. Both of these historians will have presentations prepared to go before the commission at the regular March meeting.
2. The Eagle Scout Council has moved from a written application process to an electronic process, so the two Eagle Scout candidates needed to resubmit their Matthies Park projects electronically, which has been done. Both of the Scouts plan to move forward on their projects in the early spring. Eagle Scouts have their 18th birthdays as a deadline and both scouts are currently 17 years old.
3. S. Ruhl inquired about preserving the footprint of the house of the island, from a historical perspective. J. Rodorigo stated that both historians advised Historical Preservation grants may be available, which would not require the town to open the park to people outside of Beacon Falls residents. S. Ruhl asked about CT Trust information, which will be included in the presentations next month. Both historians advised that the house should be put on the National Historic Registry, so there is a long-term record of the property.
4. B. Egan has located his notes on the plaque for the pavilion and playground area. He plans to place the order this week.

B. PENT ROAD

1. The overhead roll garage door, side door and screen door are supposed to be completed by the end of February. The cost is approximately \$5,000 coming out of the Grounds Maintenance line item.
2. J. Rodorigo met with Shawn Donovan from Turf Products, who will be lending the town crew two different models of large-sized mowers for one week each. The mowers are more suitable for mowing the grass at the complex and should greatly reduce the number of hours

**BEACON FALLS PARKS & RECREATION COMMISSION
SPECIAL MEETING MINUTES
FEBRUARY 22, 2011**

FEB 24 2011

spent mowing Pent Road. The mowers are \$42,000 and the entire complex could be mowed in 3 ½ hours with a large mower. Currently, it takes over a day to mow the complex.

3. J. Rodorigo met with the town crew about the Robert A. Cole Baseball League wish list. The crew was mostly in agreement with the commission's assessments. The two items that the town crew questioned were the timing of cutting in the warning track. There is not enough time in the spring to complete this project before the baseball season. The warning track could be accomplished in July or August in time for Fall Ball.
4. The wish list second item in question was the flagpole. There was a suggestion that the Boy Scouts could conduct a flag ceremony at the start of the All-Star games, in lieu of erecting a flagpole. The town crew was in agreement that there is no good place for the warm-up cages using the current figuration.
5. Both leagues have contacted J. Rodorigo about Opening Day. The 3rd Saturday of April is the traditional date for Opening Day and that falls on April 16th this year. It gives the town crew only 2 full work weeks in April to get the fields ready. The commission recommends that Opening Day be held on April 23rd to give the crew necessary time to get the fields ready. There is weather related damage to the fields from this winter which needs to be repaired. S. Ruhl stated that the fields must be safe and playable and that is the priority.
6. The leagues want to purchase a "Dolphin" roller, which sops up puddles on the fields and they provided pricing to the town. The town is looking into this equipment.

C. SPORTS LEAGUES

1. Correspondence was sent to the Robert A. Cole Baseball League in response to their wish list and outlining the Commission's discussions in their January meeting.
2. No applications have been received from the leagues to date.

D. PARK ACTIVITIES

1. A. Sirowich reported on current after-school programs running: Drawing class, the Salmon project and two LEGO programs connected to STEM learning.
2. Zumba and USA Martial Arts Karate continue and there is interest from another karate studio to offer lessons, sponsored by Parks & Recreation.
3. The commission received a \$4,000 grant from the Connecticut Community Foundation for after school programs presented through the Eli Whitney Museum. 15 classes have been scheduled from March through May and the cost per class will be \$10. Classes will be offered for students from Grades K through the middle school. The commission has set aside spots in each of the classes for Title 1 students at a cost of \$2, which is being coordinated with the help of the administration at Laurel Ledge. The programs align with the CMTs and they are exciting.
4. B. Egan has booked several concerts for the summer concert series in June, July and August. June 25, 2011 is Angelo Ruggiero, July 23 is RBO, July 30 is the Kerry Boys and August 20 is the Red Dirt Road Band. There will be more concert dates to report on in the near future.

NEW BUSINESS

- A. The proposed Land Use Ordinance was defeated by an 11-6 vote recently. The Land Use Committee is meeting again on Wednesday, February 23rd to review and revisit the Ordinance again. S. Ruhl and J. Rodorigo plan on attending this meeting.
- B. J. Rodorigo advised that the Ordinance has been defeated twice and the document did not have significant changes from the 1st attempt to the 2nd vote. 50% of the document deals with the town's liability for open space, parks, etc. State laws changed several years ago and

**BEACON FALLS PARKS & RECREATION COMMISSION
SPECIAL MEETING MINUTES
FEBRUARY 22, 2011**

FEB 24 2011

municipalities were no longer exempt from liability. Currently, there are several bills currently in the House/Senate legislation which will exempt municipalities from litigation, in the event of a claim based on passive use. These bills are in front of State legislation. J. Rodorigo will state this case at the meeting tomorrow night.

- C. Also, the Land Use Ordinance defines the role of the Conservation Commission, whereas no other board or commission has a role that is defined by ordinance. Planning & Zoning, Parks & Recreation, and Inland Wetlands do not have ordinances defining their roles. The Ordinance elevates the Conservation Commission's authority as a result.

CORRESPONDENCE - None.

APPLICATIONS

There is one application for use of the Matthies Park pavilion from Rachel Smith for a baby shower on April 30, 2011. There is no charge for using the Matthies pavilion and the insurance certificate is included in the application. J. Rodorigo will sign off on the application.

GRANTS

- A. A. Sirowich is currently researching a STEAP grant.
- B. The Katharine Matthies grant application for 2011 is due May 31, 2011. The commission needs to discuss what is needed at Matthies Park, and what to apply for.
- C. Connecticut Community Foundation has program applications 3 times a year and A. Sirowich would like to see how the Eli Whitney programs run and will consider applying again in the fall, 2011.

PAYMENT OF BILLS

Two bills from clerk, Erin Schwarz, one invoice for work and a receipt for reimbursement. **J. Rodorigo made a motion to pay these bills. S. Osowiecki seconded the motion. All ayes.**

BUDGET

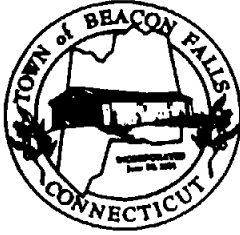
- A. The commission reviewed the draft budget which was submitted to the Selectmen's Office in late January. The line items which are currently most vulnerable to cuts include: Settling Ponds Maintenance, Matthies Park, and Independence Day Celebration.
- B. The Selectmen's first town budget workshop will take place on Tuesday, March 1st. Commissioners should be available to present the budget to the Selectmen and the Board of Finance at future workshop meetings. Capital expenditures which may be mentioned in the budget include a new lawnmower and possibly a new parks truck. The town budget should go to referendum in April, prior to the Region 16 budget.

ADJOURNMENT- A. Sirowich a motion to adjourn the meeting at 7:35 PM. S. Ruhl seconded the motion. All ayes.

Respectfully submitted,


Erin A. Schwarz

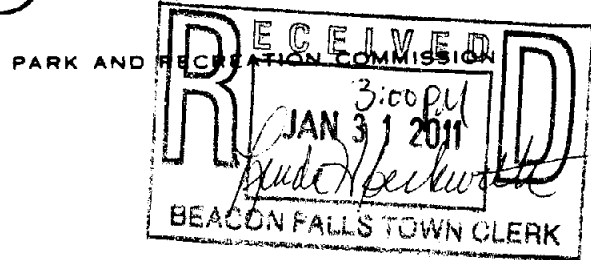
Clerk, Park & Recreation Commission



TOWN OF BEACON FALLS
Connecticut

January 31, 2011

Town Clerk, Kurt Novak
C/o Town Hall
10 Maple Avenue
Beacon Falls, CT 06403



Dear Mr. Novak:

Please be advised that the **Beacon Falls Parks and Recreation Commission** will hold a **Special Monthly Meeting** on **Tuesday, February 22nd** at **7:00 PM** at the **Beacon Falls Senior Center, 57 North Main Street, Beacon Falls.**

AGENDA

(Items to be discussed at the discretion of the Chairman)

1. Call to Order
2. Approval of Minutes
3. Comments from the Public
4. Old Business
 - a. Matthies Park
 - b. Pent Road Recreation Complex
 - c. Sports Leagues Reports
 - d. Park Activities – Misc.
5. New Business
6. Correspondence
7. Applications
8. Grant Information
9. Review and Payment of Bills
10. Budget
11. Executive Session (as needed)
12. Adjournment

Thank you.

Sincerely,

Erin A. Schwarz
Clerk, Park and Recreation Commission

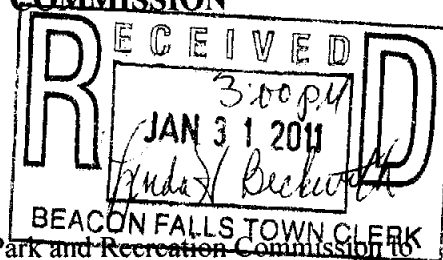
Cc: *Board of Selectmen, Park & Recreation Commissioners*

BEACON FALLS PARKS & RECREATION COMMISSION

MEETING MINUTES

JANUARY 24, 2011

SUBJECT TO APPROVAL



CALL TO ORDER

L. Swanson called the Special Monthly Meeting of the Beacon Falls Park and Recreation Commission to order at 7:09 PM.

COMMISSIONERS PRESENT: B. Egan, J. Rodorigo, S. Osowiecki, S. Ruhl, L. Swanson

COMMISSIONERS ABSENT: R. Kunz, A. Sirowich

OTHERS PRESENT: Selectman Michael Krenesky, Scott Szturma and Kevin Hicks from the RACBL

MINUTES

B. Egan called for the approval of the November Regular Meeting Minutes, as submitted. J. Rodorigo seconded the motion. All ayes.

COMMENTS FROM THE PUBLIC

Tabled under Sport Leagues.

ELECTION OF OFFICERS

J. Rodorigo called for Lisa Swanson to remain Chairperson of the Parks & Recreation Commission. S. Osowiecki seconded the motion. All ayes.

J. Rodorigo called for Bob Egan to remain Vice-Chairperson of the Parks & Recreation Commission. S. Osowiecki seconded the motion. All ayes.

OLD BUSINESS

A. MATTHIES PARK

1. There is nothing currently happening at Matthies except for snow removal.
2. Signs are posted stating that no ice skating is allowed, and the commission would consider an ice skating event at the park this winter.
3. After providing Bank of America with an estimate for the bridges, the Katharine Matthies grant monies were released and have been received from Bank of America.
4. The Eagle Scout project was scheduled to go before the Boy Scout Council so it can proceed accordingly.
5. B. Egan is working on the plaque for the pavilion and playground area.

B. PENT ROAD

Nothing is happening at Pent Road at this time, except for snow removal and sledding.

C. SPORTS LEAGUES

1. The Beacon Falls Basketball League is running smoothly.
2. Representatives from the Robert A. Cole baseball league entered the meeting and requested an update on their wish list of improvements to the Pent Road Complex. The commission has

**BEACON FALLS PARKS & RECREATION COMMISSION
MEETING MINUTES
JANUARY 24, 2011**

not met since the November meeting when these ideas were presented, and will review the list under New Business.

3. J. Rodorigo did comment that the press box schematic which was presented at the November meeting appears to be too large for the space and would impede on the walking path. He also noted that regarding a scoreboard and the facility requested for Field #4, there are concerns because the electrical lines do not reach this part of the complex and new electrical panels would need to be installed.

D. PARK ACTIVITIES

1. Zumba is running its second session, and karate continues to run.
2. Current after-school programs running include the Salmon project and three LEGO programs connected to STEM learning.
3. The Flanders Nature Center programs which ran in November and December were well received.
4. The commission received a \$4,000 grant from the Connecticut Community Foundation for after school programs presented through the Eli Whitney Museum. The classes will reach students in kindergarten through middle school and the grant will help reduce costs. The commission hopes to offer the class to Title 1 students at no cost, with the help of the administration at Laurel Ledge.
5. The annual Holiday Lights Contest awards were presented, and the commission hopes to better advertise the event next year to broaden the number of participants.
6. B. Egan has booked several concerts for the summer concert series in June, July and August. June 25, 2011 is Angelo Ruggiero, July 23 is RBO, July 30 is the Kerry Boys and August 20 is the Red Dirt Road Band.

NEW BUSINESS

- A. Brian Miller from *Turner Miller Group* spoke with the commission during the November, 2010 meeting. He has put together *the attached document dated January 22, 2011*. J. Rodorigo encouraged the commissioners to review the document and contact Mr. Miller with any comments and changes they might suggest to this document.
- B. J. Rodorigo has noted, with regard to the Turner Miller document, that Toby's Pond is currently not considered a park, and it does not operate under the Parks & Recreation Commission, although it is included in the letter. The commission noted some of the liabilities which currently exist at Toby's Pond. It is not currently included in the parks' insurance policy.
- C. S. Ruhl inquired about the Martin-Blakeman "land swap" which is mentioned in the Turner document, which involves open space land off of Lancaster Drive. M. Krenesky provided an update on the status of that transaction.
- D. J. Rodorigo noted some amendments which he would propose to the Turner Miller plan which would include the current limited space for indoor recreation activities and need for an indoor community center to house those activities. Mr. Miller mentions a youth center, rather than a community center. He also noted that a 5 or 10 year plan should include a paid Activities Director, who can coordinate Parks & Recreation activities regularly.
- E. *Attached please find a letter dated November 22, 2010 regarding the Town Lands Use Management Ordinance from Steven Byrne of Byrne & Byrne*. Several changes have been made to the ordinance as noted in the cover letter. J. Rodorigo noted that the language of the ordinance still includes the parks and refers to the Conservation Commission as the authority, without mentioning the Parks & Recreation Commission.

**BEACON FALLS PARKS & RECREATION COMMISSION
MEETING MINUTES
JANUARY 24, 2011**

- F.** J. Rodorigo opposes this ordinance because it does not clearly define who is in control with regard to parks. In his opinion, it creates legislation where it is not necessary and will not stop law suits. L. Swanson is concerned that the ordinance could affect the commission's work with the TPA plan for Matthies Park. The commission inquired if the language referring to parks could be removed from the ordinance. **This ordinance goes to town meeting and vote on February 7, 2011 at 7:00 PM.**
- G.** **J. Rodorigo made a motion to adopt the 2011 Parks & Recreation Meeting Calendar, with the exception of the first meeting, which has been rescheduled. L. Swanson seconded the motion. All ayes.**
- H.** The commission reviewed the RACBL wish list dated November, 2010.
- a. Roofing for the new fenced-in dugouts on Field #4. The commission concurred that roofing options should be pursued as a priority and safety measure. If RACBL is willing to fund the roofing, they should submit a plan for roofing to the Parks & Recreation Commission, from a licensed insured contractor. The commission suggests that the roofing is permanent, made of fencing or wood, rather than non-permanent, vinyl or mesh materials; which can create other safety issues and do not have longevity.
 - b. Fenced in warm up mounds on Field #1. The commission reviewed the possibilities and discussed the liabilities that exist from creating these mounds or setting up mounds in other areas. The location of the batting cages and small playground make it difficult to do this safely and still keep players within sight.
 - c. Fenced in warm up mounds for Field #4. This field is used by other sports teams and by younger players. Again, the commission sees issues with where to locate warm up mounds which will not interfere with the walking track and maintain safety for players and spectators.
 - d. Flag pole on Field #1 – The flag pole must be lighted and high enough so that it will not interfere with the walking track or the field of play. The commission believes this item could be quite costly, but would entertain quotes from RACBL.
 - e. The commission discussed a warning track for Field #1 and believes that the warning track is a good idea as a safety measure. They asked who is going to create it and who will maintain it? A licensed insured contractor would need to complete the work and the town public works department needs to be notified that this work is being done. The commission asked if the warning track will be only in the arch of the outfield or is it 10 feet around the entire fence, including the side fences.
 - f. Warning track for Field #4. For the same reasons noted above, regarding warm up mounds on Field #4, the commission does not see the need to create a warning track on Field #4 at this time.
 - g. Scoreboard – There is no way to power a scoreboard at present and location would need to be discussed.
 - h. Press Box - The commission believes the schematic presented for a 12 ft. x 22 ft. press box is too large for the space. A meeting room on public property dedicated to one organization can cause a host of issues for the town. To power the proposed building, the town would need to cut the walking track and splice electricity off of the flagpole to power it. At present, the commission would encourage the league to consider a non-permanent storage unit near Field #4 to meet their storage needs.

CORRESPONDENCE

- A.** A copy of the Parks & Recreation Budget minus page 1 was received. The Special Activities checking account report was not received.

**BEACON FALLS PARKS & RECREATION COMMISSION
MEETING MINUTES
JANUARY 24, 2011**

- B. The commission received a letter from the Board of Selectmen advising our chairperson to speak with Domenic Sorrentino regarding the town website. M. Krenesky noted that the website committee has not met recently, but they have received two proposals which are under consideration
- C. The commission received Christmas card from Little River Power Company.

APPLICATIONS

No current applications. The 2011 Facilities Application form needs to be put online on the town website.

GRANTS

As noted above, the Katharine Matthies Commission grant and Connecticut Community Foundation checks have been received.

PAYMENT OF BILLS

Two bills from clerk, Erin Schwarz. **S. Osowiecki made a motion to pay these bills. B. Egan seconded the motion. All ayes.**

BUDGET

- A. The Parks & Recreation Commission budget is due to the Board of Selectmen by January 26, 2011. A draft form showing the format for the budget and for a five year plan was provided by the Selectmen's office. The commission reviewed the budget line item by line item. A copy of the current budget is attached for review.
- B. L. Swanson commented that she would prefer to request the commission's best number for what is needed for each line item and the Selectmen and Board of Finance can make the decision to reduce these line items. For example, the settling ponds line item should be increased to reflect the monies needed to clean and repair them and the Matthies Park line item should be increased to reflect the amount of work which needs to take place at that park.
- C. The commission reviewed the Summer Recreation Camp line items again noting that although monies are collected from the participants in the program, the camp is not self-sufficient and does not take in revenue which exceeds the costs of the running the camp.
- D. The commission discussed adding the Activities Director position back into the budget. Sports Subsidies were also discussed, given that the sports leagues are self-sufficient. J. Rodorigo stated that the commission asks the league presidents that all children who are eligible to play, regardless of their ability to pay, are allowed to pay and their equipment costs are covered. L. Swanson noted that the leagues do not pay rent for the facilities or for field maintenance. J. Rodorigo noted that the two town sponsored leagues are Beacon Falls Basketball and Softball, while the other leagues are separate organizations. S. Osowiecki stated whatever we can afford for the kids we should support.
- E. J. Rodorigo proposed that the commission ask for the \$10,000 for the Independence Day Celebration to fund the second payment for 2011 fireworks and the first payment for the 2012 fireworks. Park Pals is hoping to raise the initial \$5,000 payment for the 2011 fireworks.
- F. The members discussed projects which need to be done at the parks and work lists given to the town crew. Fertilizing the fields is an example of something which should be done 4 times a year. The budget for Clay and Fertilizer currently reflects that this work has not been done. Even

**BEACON FALLS PARKS & RECREATION COMMISSION
MEETING MINUTES
JANUARY 24, 2011**

with excess product available, the budget does not reflect that the fields were fertilized and seeded according to a schedule. There is no system for the commission to track that the work has been accomplished. The Grounds Maintenance and Building Maintenance line items have similar problems with monies not being spent. Seven months into the fiscal year, more than 50% of the monies remain in these line items. Jobs that have not been accomplished include the boat house roof which has not been repaired and the netting at Pent Road has not been repaired.

- G.** J. Rodorigo stated that the town needs a Public Works Director to oversee the work which needs to be accomplished. There is currently no plan in place and management is lacking.
- H.** In the past, when the budget was set, there were specific projects associated with each line item. In reviewing the current budget history, there are several line items which are under the control and operating costs of the Street Department and Town Crew. These line items include: Tools & Equipment, Vehicle Maintenance, Grounds and Building Maintenance, Settling Ponds, and Matthies Park. These line items are not under control of the Parks & Recreation Commission and the commission discussed deferring to the street department to set these budget amounts. There was discussion as to how the commission can set these line items without having any say how the monies are spent.
- I.** The commission decided that they will meet to establish an annual work list to be submitted to the Board of Selectmen. The budget will be reflective of the work which needs to be done annually and it will also reflect projects which the commission expects will be accomplished during the fiscal year.
- J.** M. Krenesky agreed that the commission should put into the budget what it needs to get things accomplished at the parks. It is then the Selectmen's responsibility to account for these monies and make sure they are spent appropriately and the work gets done. The commission should still be setting projects for the parks.

OTHER BUSINESS

None.

ADJOURNMENT

S. Osowiecki made a motion to adjourn the meeting at 9:48 PM. S. Ruhl seconded the motion. All ayes.

Respectfully submitted,


Erin A. Schwarz
Clerk, Park & Recreation Commission



Turner Miller Group
planning consensus community

Land use, economic development, and environmental planning
Facilitating consensus among diverse constituents
Creating sustainable communities

Memorandum

To: Beacon Falls Parks and Recreation Commission
From: Brian J. Miller, AICP; Town Planning Consultant
Subject: Plan of Conservation and Development Update
Date: November 15, 2010

We are working with the Land Use Committee to update the Town Plan of Conservation and Development. Our intent is to include specific recommendations which can be implemented by Town Boards and Commissions.

The principle purpose of my visit this evening is to gather information about the Town parks, and solicit input as to future needs. All draft recommendations will be widely circulated and referred back to the Commission.

JAN 31 2011

Recreation Facilities

The Town is fortunate to have several large recreation areas:

- Matthies Park – The Park contains 96.8 acres of land including hiking trails, gazebo and pond. *in 67*
- Pent Road Recreation Area – This area consists of 48.9 acres of land and has baseball fields, soccer fields, tennis courts, and picnic pavilion with bathrooms. An adjacent parcel of 7 acres is available and could be added to this park for future town needs.
- Volunteer Park/Naugatuck River Greenway – is partially developed and expansion plans are included in the Main Street Study.

The Parks and Recreation Commission is taking more responsibility for maintaining these park areas and needs a full-time director and additional maintenance staffing. Attention could then also be directed towards the Olmsted designed greens and park in the Hill Area and to expand the Naugatuck River Greenway, already started at Volunteer Park.

Emergency Medical /Fire

The emergency medical and fire facility is located on Main Street. Both the fire and emergency medical personnel are volunteers. First response EMT and ambulance service is provided by Beacon Falls. Paramedic service when needed is obtained from American Medical Response located in Waterbury

Education Facilities

Beacon Falls has a combined school system with the Town of Prospect and shares a Superintendent of Schools. The Region 16 School System consists of the following facilities for Beacon Fall’s students:

- *Laurel Ledge School Elementary School* (Grades PreK-5) –is located off Burton Road, behind the Town Hall. Although the school was enlarged in 1994, it is at capacity (475) with 462 students currently and may need expansion.
- *Long River Middle School* (Grades 6-8) located in Prospect, has 637 students enrolled with about 237 from Beacon Falls. The school was renovated 4 years ago and has a capacity of 700 students.
- *Woodland Regional High School* (Grades 9-12) A new high school for Beacon Falls and Prospect opened in September 2001 on Back Rimmon Road. The high school will accommodate 800 students.
- There is no “latch key” type of before and after school program in Beacon Falls.. The only day care center in Beacon Falls providing this service has a two year waiting list.

Region #16 School Enrollment	
Enrollment	
1997	2,315
1998	2,334
1999	2,358
2000	2,332
2001	2,447
2005*	2,423
<small>CT Department of Education, 1997 Projections</small>	

MAN 3 1 2011

Economic Development

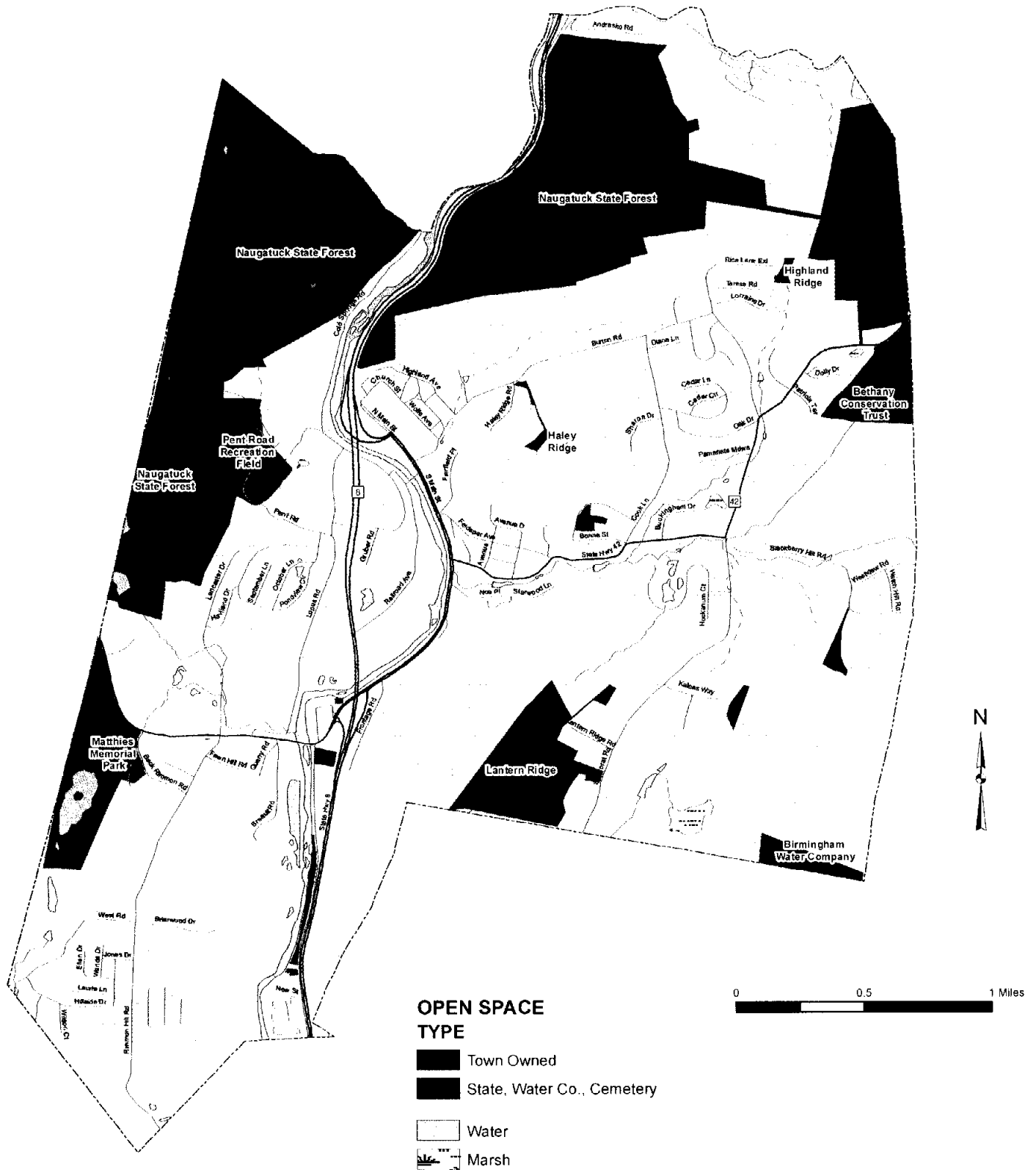
1. Revitalize the Main Street Area by providing convenient and visible parking, providing landscaping and infrastructure to improve its appearance, building sidewalks and bikeways and allowing for a wide variety of uses.
2. Continue to encourage development of business parks in appropriate locations to help diversify the Town's tax base and employment.
3. Encourage planning efforts to improve highway access to new business areas north of Pines Bridge Road.
4. Redesign the Old Pines Bridge/Lopus Road southern entrance or rezone land on Lopus Road for less intensive uses.
5. Do more to address the design and landscaping requirements for business developments to ensure they do not detract from community character.

Community Facilities

1. Purchase land *now* for future town use on Main Street and make it the focal point for town activities.
2. Investigate the relocation of a new Library and Town Hall on Main Street.
3. Consider moving the Senior Center and expanding it to become a community center. It should be relocated to a building proximate to the Town Hall and Library, since clustering of municipal facilities allows for shared use of meeting rooms, parking and other facilities
4. Utilize the existing senior center to expand emergency fire and medical facilities.
5. Give the library the responsibility for becoming a youth and media center for the town by developing special programs and facilities.
6. Implement a pavement management system for maintenance of town roads.
7. Take leadership, through the public works department, in developing policies which minimize non-point water pollution.
8. Recognize the importance of parks and recreation areas to the character and quality of life in Beacon Falls by:
 - buying available land adjacent to the Pent Road Recreation Area for future recreation needs,
 - hiring a Parks and Recreation Director to be in charge of design, maintenance of park areas and programming,
 - determining appropriate methods for watering parks areas,
 - expanding the Naugatuck River Greenway by negotiating for rights of ways as appropriate and purchasing land where necessary, and
 - landscaping Olmsted designed parks where they remain to enhance the character of the historical sections of Beacon Falls.

JAN 31 2011

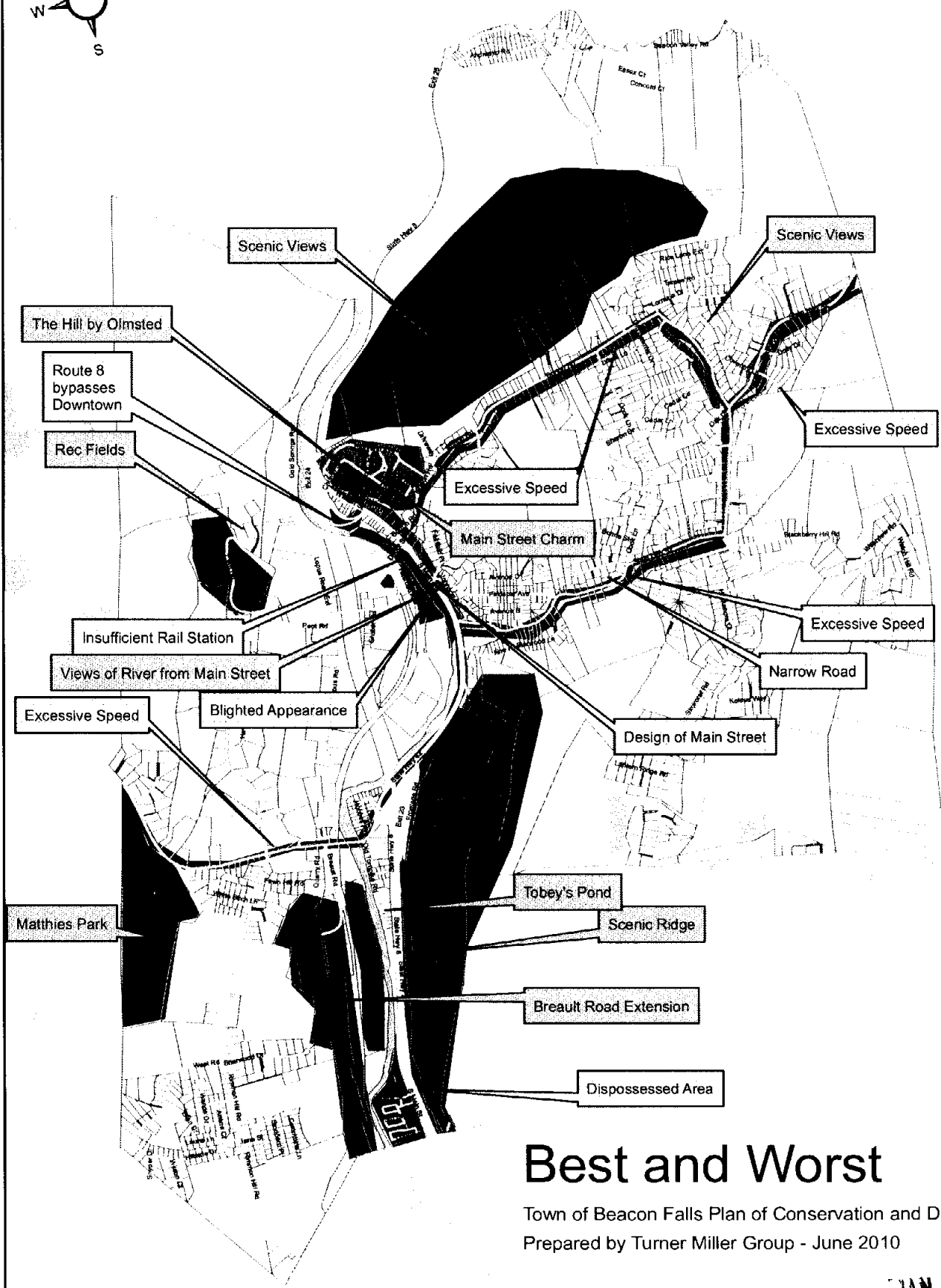
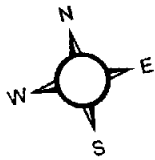
Beacon Falls Committed Open Space



Source: "Roads", c1984-2008 Tele Atlas, Rel. 04/08
 "Town Boundary", "Hydrography", DEP
 "Open Space", Town of Beacon Falls

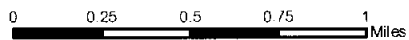
For general planning purposes only. Delineations may not be exact. September 2008





Best and Worst

Town of Beacon Falls Plan of Conservation and Development
Prepared by Turner Miller Group - June 2010



JAN 31 2011



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Land use, economic development, and environmental planning
Facilitating consensus among diverse constituents
Creating sustainable communities

Memorandum

To: Land Use Committee
Copy: Parks and Recreation Commission
From: Brian J. Miller, AICP, Town Planning Consultant
Max Stach, AICP
Subject: Parks and Recreational Facilities- Draft
Date: January 22, 2011

This memorandum was drafted largely as a result of information obtained at a meeting of the Beacon Falls Park and Recreation Commission. It should be reviewed for accuracy by the Parks and Recreation Commission, as well as consideration by the Land Use Committee.

Introduction

The park and recreational facilities of a community are important in defining the character and quality of life a community. A town's parks are often a symbol of the community, as well as a community gathering spot.

There are a variety of different types of parks, depending upon their purpose, including athletic facilities, picnic tables, biking paths, fishing and boating areas, as well as the traditional town green, with ornamental, historical and community functions.

The role of recreational facilities has steadily grown over the past several decades. Programs have become important components of a community recreational system, ranging from youth sports and leagues to adult instruction and activities to senior programs and services. This usually requires buildings and different facilities.

The parks should be differentiated from the open space areas, as they have different functions and characteristics, although parks often include open space area. Parks require high level of improvements, while open space areas have minimal disruptions. Parks are used for recreational activities, while open space is primarily used for environmental protection although there are usually some low intensity passive recreational activities.

The Beacon Falls Parks and Recreation Commission has primary responsibility for the development, operation and maintenance of the town park facilities.

Existing Facilities

Beacon Falls has the following park facilities:

Pent Road Complex

This is the primary recreational facility in Beacon Falls. It is located within the northwest section of Town at the end of Pent Road. It consists of approximately 49 acres, and includes the following facilities:

- 1 Baseball Diamond
- 4 LL Baseball Diamonds
- 4 Tennis Courts
- Basketball Court
- Parking lot
- Service Buildings

The park is heavily utilized with facilities very close to each other. Several of the Little League baseball diamonds are too close to the larger diamond, and cannot be used at the same time. Additional ball fields and soccer fields are needed to support the still growing need for youth sports.

Mathies Park

Mathies Park is a 258 acre parcel on the south side of Route 42, straddling the west border of Beacon Falls with the Town of Oxford, of which 96 acres is within the Town of Beacon Falls. It is located adjacent to the grounds of Woodland High School. The land is primarily undeveloped, although it does contain some buildings and improvements from its historical use.

Its primary use now is for passive recreation, such as nature trails and fishing. A plan was prepared in early 2010 by TPA Design Group which established a series of improvements needed to upgrade the use of the park for passive recreational activities. Certain operational issues were addressed in the Plan. The TPA plan also includes the potential for exploring the use of a section of the property for athletic fields.

Tobey's Pond and Recreation Area

Tobey's Pond is a former O & G gravel pit along the west bank of the Naugatuck River. The O & G Corporation worked with the Town of Beacon Falls and the State Department of Environmental Protection to restore the 41 acre parcel into a water-based recreational facility. The pond has an area for boat launch and fishing, with access and a small parking area. It is anticipated that this area could become an important component of the eventual Naugatuck River Greenway.

Turner Miller Group, LLC

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JAN 31 2011

Veterans Memorial Park

The Veterans Memorial Park was established in 2005, at the site of a former Connecticut Light and Power substation. It is at a prominent site in the center of Town, at the corner of North Main Street and the Depot Street Bridge.

The former substation detracted from the aesthetic qualities of the Main Street area and was a detriment to the downtown revitalization efforts. It has been transformed into a small landscaped park with sitting areas, which has greatly improved the community environment.

Volunteers Park

The Volunteers Park is the area along the east bank of the Naugatuck River, behind the Senior Center and main fire station. It consists of a short walkway along the river with benches and views along the river. This passive recreational area provides direct riverfront access from the downtown area. This park was created as one of the initial steps for increased public access to the Naugatuck River and as an important component of the revitalization of the Main Street area.

Riverbend Park

Riverbend Park is a recently completed facility which is located on the east bank of the Naugatuck River, on Nancy Avenue. This one acres site was improved by Trout Unlimited in 2008, in cooperation with the Town, to include a gravel parking area, footpaths, benches and access to the river for fishing or the launching of kayaks or canoes. One section of the land was donated from O & G.

The Town has also received a grant from the Housatonic River Restoration Fund, through the United States Fish and Wildlife Service for additional improvements at the park. Potential improvements could include a link with the overall Naugatuck Valley Greenway.

Other Recreational Facilities

The Beacon Falls Senior Center is located on Main Street, adjacent to the fire station. It is a one story building, consisting primarily of a meeting / activity room and kitchen facilities. It is used for a range of activities to serve the senior population of the town, as well as general municipal use for meetings.

There is no youth center in Beacon Falls. Youth recreational activities are conducted in the parks, where, outdoor activities are appropriate, and within the schools of the Regional School District 16.

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Needs

The recreational needs of Americans are changing, as the population of our nation and Beacon Falls changes. The need for athletic fields and courts primarily to serve the community's youth remains strong, particularly given the concern about youth obesity and renewed emphasis on physical fitness. However, the maturing population, and diversity of interests also requires different types of both indoor and outdoor recreation, such as hiking, biking, strolling, canoeing, cross country skiing, snowshoeing, and other methods of outdoor oriented recreational activities. Therefore, in order to continue the transformation of Beacon Falls into a twenty-first century community which can meet the lifestyle needs of more diverse group of citizens, the recreational needs of all citizens need to be addressed.

- (1) The Parks and Recreation Commission have identified the need for additional athletic fields, including baseball, football and soccer.
- (2) .The Commission has also identified the need for additional walking tracks.
- (3) The Regional Naugatuck River Greenway Routing Study was recently completed by the Council of Governments of the Central Naugatuck Valley. This study is part of an overall study of the potential for a greenway along the Naugatuck River from Beacon Falls to Thomaston, through Naugatuck, Waterbury and Watertown. It is also important to note that segments of a greenway are planned within Seymour, Ansonia and Derby, which could result in a comprehensive connective area for public access along the major part of the Naugatuck River.

Issues

- (1) The Town's growing demand for recreational facilities brings up the question as to where the new facilities shall be located. The basic choices are;
 - The continuation of Pent Road Park as the principal recreational park in the Town. This call for the development of additional athletic fields at the park.

However, the current site is not large enough to accommodate expansion. Expansion would necessitate the purchase of land adjacent to the park, possibly the 5 acre parcel to the east.
 - The other option is to develop the park facilities elsewhere in town, notably Mathies Park. There may also be a possibility of acquisition of park land as part of a "land swap" with Martin – Blakeman if the proposed mixed-use development near Exit 24 of Route 8 gets approved. However, this proposal would need to go through a comprehensive review before the land swap would be possible.
- (2) The Naugatuck River Greenway offers a tremendous potential to provide a facility which will cater to a range of recreational activities and allow residents to enjoy the

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JAN 31 2011

Naugatuck River. It can also provide “green” transportation linkages with other neighboring communities, link community facilities and enhance the economic development of the central core of the Town.

- (3) The town would benefit from a youth center, which can be developed in conjunction with some other municipal facility, such as a library. It should include a large meeting/ activity room to accommodate major town events.
- (4) The town lacks the resources to properly maintain and administer all the parks within the community. The Town is understandably reluctant to accept or develop additional parkland without the resources to assure that it is properly maintained.

Potential Goals and Policies

The following goals, policies and strategies are presented for discussion by the Committee and other interested townspeople, for eventual inclusion within the Plan of Conservation and Development

GOAL Continue to upgrade and improve the park and recreational facilities of the Town to meet the expanding and more diverse needs of the population, in accordance with fiscal resources available for acquisition, development and/or maintenance.

POLICY Coordinate park and open space acquisition, as there are properties which may have multiple uses.

POLICY Recognize that the Pent Road Complex will remain as the principle outdoor active recreational area of the community, with other components of the system providing a diversity of other recreational activities.

- (1) **Strategy** Pursue the acquisition of land adjacent to the Pent Road Complex for future expansion to construct additional athletic fields.
- (2) **Strategy** Pursue the implementation of the Mathies Park Plan as financially feasible, even if on an incremental basis.
- (3) **Strategy** Continue the development of Tobey’s Pond as a unique recreational resource by exploring the possibilities of using it as a swimming facility.
- (4) **Strategy** Continue to work with the Council of Governments of the Central Naugatuck Valley to construct the Naugatuck River Greenway through Beacon Falls. The Plan of Conservation and Development should include the “regional Naugatuck River Greenway Routing Study” as a component.
- (5) **Strategy** The section of the Greenway between Main Street and Toby’s Pond should have the highest priority for completion.

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- (6) **Strategy** Continue to pursue additional improvements to Riverbend Park, or ways to integrate it within the proposed Naugatuck River Greenway.
- (7) **Strategy** If it is beneficial, Riverbend Park should be improved with available grant moneys to integrate it within the Naugatuck River Greenway. If significant improvement to Riverbend Park is determined to not be beneficial, the funds should be used to develop a section of the Naugatuck River Greenway, which would make Riverbend Park an important component of the Greenway. One possibility is that the Greenway could utilize the local streets in that neighborhood, such as Nancy Avenue and Hubbell Avenue.
- (8) **Strategy** Establish an entity with the primary responsibility for park maintenance, with adequate resources for adequate maintenance of all park facilities.
- (9) **Strategy** Pursue land acquisition for park purposes where economically feasible, even if the land needs to remain used for a period of time.

MAY 31 2011

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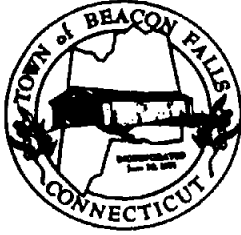
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SECTION BY DEPARTMENT	ACTUAL 08/09	ORIGINAL BUDGET 2009-2010	AMENDED BUDGET 2009-2010	EXPENSES THRU 3/31/2010	DEPT. REQUEST 2010-2011	SELECTMAN APPROVED 2010-2011	AMOUNT of CHANGE
PARKS & RECREATION							
PT ACTIVITIES DIRECTOR	1010	2,998	20,000	20,000	4,589	20,000	0
WAGES - SEASONAL	1019	9,695	10,500	10,500	10,024	11,500	-20,000
WAGES CLERK	1040	940	1,350	1,350	628	1,350	0
WAGES - OVERTIME	1049	0	0	0	0	0	0
OFFICE SUPPLIES	1090	412	1,000	1,000	372	1,000	0
ELECTRICITY, WATER & FUEL	1121	24,121	24,000	24,000	15,138	20,000	-4,000
TELEPHONE	1130	3,924	0	0	0	0	0
COMM. OPERATING EXPENSE	1170	0	0	0	0	0	0
TOOLS & EQUIPMENT	1560	7,429	7,500	7,500	6,464	7,500	0
VEHICLE MAINTENANCE	1703	2,107	3,000	3,000	3,000	3,000	0
FERTILIZER/CLAY	1815	11,136	11,000	11,000	2,696	11,000	-1,000
SANITATION FACILITIES	1820	3,500	4,000	4,000	2,545	4,500	500
STOCK FISH	1840	1,000	2,500	2,500	4,000	2,500	0
SETTLING POND MAINTENANCE	1845	4,000	4,000	4,000	5,989	5,000	0
BUILDING MAINTENANCE	1850	17,217	15,000	15,000	17,812	15,000	-5,000
RECREATION AL PROGRAM & ACTIVITIES	1855	17,378	20,000	20,000	9,460	11,500	-3,500
INDEPENDENCE DAY CELEBRATION	1861	12,476	15,000	15,000	10,000	10,000	-5,000
BOYS BASEBALL LEAGUE	1870	9,777	10,000	10,000	3,000	3,000	0
SPORTS SUBSIDY	1875	2,450	3,000	3,000	2,800	1,300	-1,500
GIRLS SOFTBALL LEAGUE	1877	2,200	2,800	2,800	3,000	3,000	0
BASKETBALL - FOOTBALL - SOCCER	1880	2,450	3,000	3,000	2,800	1,400	1,400
MATHES PARK	1885	0	0	0	30,000	10,000	10,000
SUMMER CONCERT SERIES	NEW	0	0	0	3,500	3,500	3,500
NEW	NEW	0	0	0			
TOTAL - PARKS & RECREATION	135,209	157,650	157,650	103,926	183,450	133,050	-24,600

** As a matter of clarification when reviewing the attached 2010-2011 budget for Parks & Recreation there is a line item entitled Recreational Program & Activities. This line item is dedicated to the Summer Recreation Camp sponsored by the Parks & Recreation Commission, which serves over 200 children during the months of July and August. The line item is not intended to support after school programs.

REC 1 3 MAR 2010

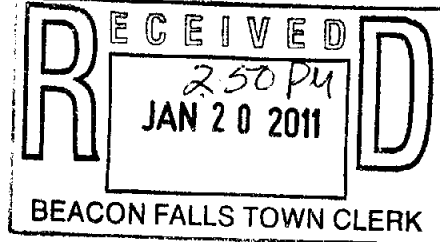


TOWN OF BEACON FALLS
Connecticut

January 20, 2011

Town Clerk, Kurt Novak
C/o Town Hall
10 Maple Avenue
Beacon Falls, CT 06403

PARK AND RECREATION COMMISSION



Dear Mr. Novak:

Please be advised that the **Beacon Falls Park and Recreation Commission** has rescheduled their **Special Monthly Meeting** to **Monday, January 24, 2011** at **7:00 PM** at the **Board of Selectmen's Small Conference Room, Beacon Falls Town Hall**. The meeting originally scheduled for Tuesday, January 19, 2011 did not take place, due to inclement weather.

AGENDA

(Items to be discussed at the discretion of the Chairman)

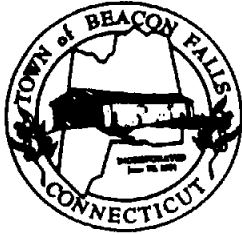
1. Call to Order
2. Approval of Minutes
3. Election of Officers
4. Comments from the Public
5. Old Business
 - a. Matthies Park
 - b. Pent Road Recreation Complex
 - c. Sports Leagues Reports
 - d. Park Activities – Misc.
6. New Business
7. Correspondence
8. Applications
9. Grant Information
10. Review and Payment of Bills
11. Budget
12. Executive Session (as needed)
13. Adjournment

Thank you.

Sincerely,

Erin A. Schwarz
Clerk, Park and Recreation Commission

Cc: *Board of Selectmen, Park & Recreation Commissioners*



TOWN OF BEACON FALLS
Connecticut

January 11, 2011

PARK AND RECREATION COMMISSION

Town Clerk, Kurt Novak
C/o Town Hall
10 Maple Avenue
Beacon Falls, CT 06403

3:10 PM
JAN 11 2011
Rudolph Heberich

Dear Mr. Novak:

Please note that there was no Regular Parks & Recreation Meeting held on December 20, 2010, due to lack of access to the Town Hall Conference Room.

Please be advised that the Beacon Falls Park and Recreation Commission will hold a Special Monthly Meeting on Tuesday, January 18 at 7:00 PM at the Board of Selectmen's Small Conference Room, Beacon Falls Town Hall.

AGENDA

(Items to be discussed at the discretion of the Chairman)

1. Call to Order
2. Approval of Minutes
3. Election of Officers
4. Comments from the Public
5. Old Business
 - a. Matthies Park
 - b. Pent Road Recreation Complex
 - c. Sports Leagues Reports
 - d. Park Activities – Misc.
6. New Business
7. Correspondence
8. Applications
9. Grant Information
10. Review and Payment of Bills
11. Budget
12. Executive Session (as needed)
13. Adjournment

Thank you.

Sincerely,

Erin A. Schwarz
Erin A. Schwarz
Clerk, Park and Recreation Commission

Cc: Board of Selectmen, Park & Recreation Commissioners

PARK & RECREATION COMMISSION

MEETING CALENDAR FOR 2011

2:53 pm
Genda H. Beckwith

- Tuesday, January 18, 2011 – in Town Hall Conference Room
- Tuesday, February 22, 2011 – at Senior Center
- Monday, March 21, 2011
- Monday, April 18, 2011
- Monday, May 16, 2011
- Monday, June 20, 2011
- Monday, July 18, 2011
- Monday, August 15, 2011
- Monday, September 19, 2011
- Monday, October 17, 2011
- Monday, November 21, 2011
- Monday, December 19, 2011